

**TO:** Spelman Students

**FROM:** Desiree Pedescleaux, Dean  
John Brown, Registrar

**RE:** Registration for spring 2016 and cross-registration

Academic advising for the spring 2016 semester began on October 26. All Students should have met with their advisers to review course selection options, review progress toward degree completion, and obtain her **PIN** which is needed to register for classes.

Registration Time-Tickets for the spring 2016 semester have been assigned. **Seniors may begin registration on Monday at 6:00 am. Other classifications follow as noted here:**

Classification	Priority Registration	Registration Begins	Registration Ends
Senior	1	Nov. 9, 2015	Jan. 12, 2016
Junior	2	Nov. 10, 2015	Jan. 12, 2016
Sophomore	3	Nov. 11, 2015	Jan. 12, 2016
First-Year	4	Nov. 12, 2015	Jan. 12, 2016

***Cross-Registration for classes at Morehouse College and CAU will begin on November 30 and end on December 4. No cross-registration will be allowed in January.***

Cross-Registration cards may be picked up at the Registrar's Office.

If you need to increase your hours, please stop by Rockefeller 103 to complete the Registration Overload form.

If you have any questions, please contact the Registrar's Office by calling 404-270-5230 or email John Brown, Registrar, at [jbrow109@spelman.edu](mailto:jbrow109@spelman.edu) or the Dean's Office at 404-270-5701 or email [undergradstudies@spelman.edu](mailto:undergradstudies@spelman.edu).