

SPELMAN HEALTH & SAFETY UPDATES

COVID-19

PREARRIVAL PRECAUTIONS

As a precaution, students, faculty, and staff are encouraged to take a COVID-19 self-test before arrival. If you experience COVID-19 symptoms or test positive for COVID-19 delay your arrival until you have recovered and received a negative COVID-19 self-test. No prearrival test submission is required.

As we transition to the Residential Isolation in Place Protocol, all students are encouraged to have conversations with their parents and roommates to discuss a plan in the event of a positive COVID-19 test during the academic year.

Carefully review the [Residential Isolation in Place Protocol](#), which contains important instructions in the event of a positive COVID-19 test for both the student and roommate. The isolation in place model is currently used by many colleges and universities across the country and is endorsed by the American College Health Association (ACHA) as an alternative isolation accommodation for congregate housing settings.

COVID-19 VACCINATION REQUIREMENT

For the 2023 to 2024 academic year, all students, faculty, and staff are required to be [up to date on COVID-19 vaccinations](#) (i.e., **received full vaccination and a booster or a single dose of a bivalent COVID-19 vaccine**). Staying up to date on vaccinations offers the best individual and community protection.

If you have not already done so, submit COVID-19 vaccination records using the [Etrieve- Campus Documentation Form](#). To log into Etrieve, enter your Spelman ID and password, and click the OneSpelman icon on the log in page. **You must log in by using the OneSpelman icon on the login in page and NOT the local username and password or personal Gmail account.**

If you have any questions regarding the login process, please contact Spelman Technology Services at 404-270-5400.

Community members who have previously submitted proof of vaccination do not need to resubmit.

COVID-19 VACCINE EXEMPTION

Exemptions to the vaccination requirement will only be considered for medical or religious reasons. An unvaccinated community member must provide documentation of a medical or religious exemption to be waived from the COVID-19 vaccination requirement. **Community members who have previously submitted a vaccination exemption do not need to submit another request.**

To receive a medical exemption, submit a letter or statement of COVID-19 vaccination exemption from a healthcare provider. To receive a religious exemption, submit a personal letter or statement requesting to be exempt from the vaccination requirement due to religious reasons.

Your medical or religious exemption letter must be submitted through the [Etrieve- Campus Documentation Form](#) using the submission type that applies to you: COVID-19 Vaccine Waiver- Medical or COVID-19 Vaccine Waiver- Religious. Your exemption request will be reviewed, and you will be notified of approval.

COVID-19 VACCINATION CARD OR EXEMPTION SUBMISSION INSTRUCTIONS

Use your Spelman ID and password and click the OneSpelman icon to access the [Etrieve- Campus Documentation Form](#). Follow this pathway on Etrieve to get to the form:

- Click on “FORMS”
- Scroll down to the tab “GENERAL”
- Click on “RETURN TO CAMPUS DOCUMENTATION”
- Select the type of documentation been submitted from the drop-down menu under “SUBMISSION TYPE”
- Click all the acknowledgement boxes after reading the statements
- Scroll down to the bottom of the page and click the tab “ATTACHMENT”
- UPLOAD file that contains your vaccination card or exemption letter
- Click “SUBMIT” and the process is complete

FREE PREVENTATIVE CARE KITS

The College will continue to provide free access to masks, hand sanitizers and COVID-19 self-test kits to any student, faculty, or staff. To pick up a free wellness kit distribution for your preventative care, contact the COVID-19 Operations Team below, Monday to Friday 9am to 5pm. Students can also access free kits from the MacVicar Students Health Services Lobby.

Tonya Love (COVID-19 Coordinator, Rockefeller 301F)
Email: tonyalove@spelman.edu Phone: 404-270-4251

Yemi Brown, PharmD (COVID-19 Operations Manager, Rockefeller 300F)
Email: ibiyemibrown@spelman.edu Phone: 404-270-5407

COVID-19 ISOLATION PROTOCOL

Isolation pertains to **individuals who have tested positive for COVID-19 or are experiencing symptoms consistent with COVID-19 regardless of vaccination status**. The length of isolation is determined by the first date of symptoms or date of the positive test. Individuals who test positive must:

- Isolate for a minimum of five (5) days.
- If fever free for at least 24 hours and symptoms have improved, take a COVID-19 self-test on day six (6).

- Students: if the test is negative, submit results to Student Health Services for clearance to resume normal activities. Faculty & staff: end isolation if test is negative.
- If test results are positive, continue to isolate until a negative COVID-19 self-test result is received or up to 10 days.
- Wear a KN95 mask when around others for 10 days.

COVID-19 ISOLATION GUIDANCE FOR STUDENTS WHO TEST POSITIVE

Students who test positive must notify Student Health Services at 404-270-5249. All students must be cleared by Student Health Services before they can return to normal campus activities.

All students should review the [Residential Isolation in Place Protocol](#), which contains important instructions in the event of a positive COVID-19 test for both the student and roommate.

Commuter students must isolate off campus. Residential students must adhere to the following:

- Notify Student Health Services at 404-270-5249.
- Isolate in place for a minimum of five (5) days.
- If fever free for at least 24 hours and symptoms have improved, take a COVID-19 self-test on day six (6).
- If test results are negative, submit proof of negative results to Student Health Services for clearance to resume normal activities.
- If test results are positive, continue to isolate until a negative COVID-19 self-test is received or up to 10 days, then submit proof of negative test results as noted above.
- Wear a KN95 mask when around others for 10 days.

COVID-19 EXPOSURE GUIDANCE

If you were exposed to the virus that causes COVID-19, here are the steps you should take regardless of your vaccination status:

- Take a COVID-19 self-test on day one (1) and day five (5) following your exposure.
- If you test positive or experience symptoms consistent with COVID-19, you must follow the isolation protocol.
- Continue normal activity if COVID-19 negative.
- Wear a KN95 mask for ten (10) days from the date of exposure.
- If you have any questions regarding COVID-19 exposure contact COVID-19 Operations at 404-270-5407.

ROOMMATE EXPOSURE GUIDANCE

All students should review the [Residential Isolation in Place Protocol](#), which contains important instructions in the event of a positive COVID-19 test for both the student and roommate.

If your roommate tests positive for COVID-19 and is under an isolation in place protocol, here are the steps you should take regardless of your vaccination status:

- Take a COVID-19 self-test on day one (1) and day five (5) following your exposure.
- Self-monitor for COVID-19 symptoms. If you test positive or experience symptoms, you must follow the isolation protocol and contact Student Health Services at 404-270-5249 for evaluation and testing.
- Continue normal activity if COVID-19 negative.
- Wear a KN95 mask for ten (10) days from the date of exposure.
- If you have any questions regarding COVID-19 exposure contact COVID-19 Operations at 404-270-5407.
- Use hand sanitizer often.
- Wipe down your personal space as often as possible.
- Avoid sharing household items such as dishes, cups, and utensils.
- Take steps to increase ventilation in your room by periodically opening a window (if it is possible to do so).
- Do not invite visitors in your room until your roommate has ended isolation in place.
- You are expected to take these precautions for 10 full days, regardless of whether you have symptoms of COVID-19.

STUDENT ACADEMIC SUPPORT

The College is committed to providing support to all students absent from in-person classes due to COVID-19. Students should be aware of the following:

- COVID-19 related absences fall under the College's excused absence policy.
- When a student tests positive, it is the student's responsibility to contact Student Health Services and follow the isolation protocol to receive an excused absence.
- Upon entry into isolation in place protocol an academic liaison will notify the respective instructors of the student's excused absence from in-person classes.
- It is the student's responsibility to contact their professors or academic advisor for extra assistance upon returning to class.
- Students will receive notification from Student Health Services when they are cleared to return to in-person classes and resume regular activities.

FACULTY & STAFF SUPPORT

Faculty and staff who are absent from work due to COVID-19 should be aware of the following:

- Stay home, follow the isolation protocol, and consult with your medical care provider when needed.
- Notify your department chair (faculty) or supervisor (staff) of your absence.
- For questions, support, or preventative care supplies contact Yemi Brown PharmD, COVID-19 Operations Manager ibiyemibrown@spelman.edu or 404-270-5407.
- Return to campus after completing the isolation protocol and receiving a negative COVID-19 self-test.

