

Accessibility in Spelman College Residence Halls

Students with a disability or health concern who require specific arrangements may request a reasonable accommodation in Spelman College residence halls.

A student must complete the [Student Access Center Application](#) and have a healthcare provider complete the [Verification Form](#). These forms may be retrieved online at the [Student Access Center Registration and Renewal](#) web page. The Verification Form must be completed by a healthcare provider who is familiar with the student. Family members of the student who are medical practitioners may NOT complete this paperwork.

Requests are reviewed by the staff in the Student Access Center. Factors influencing the decision include, among other things, the student's disability status, the necessity of the requested accommodations, potential alternative accommodations, and what, if any, housing accommodations would be appropriate for the student.

The Student Access Center will communicate a decision about a housing accommodation to the student and the Office of Housing & Residence Life. Appeal of decisions rendered may be submitted to the Associate Vice President of Student Affairs.

Some requests submitted do not require accommodation under the Americans with Disabilities Act (ADA) and although important for an individual student's comfort, may not be accommodated.

General accommodations considered are:

1. Accessible building
3. Strobe Alarm/Doorbell
4. Private Room
5. Service or Emotional Support Animal
6. Semi-Private Bathroom
7. Wheelchair Accessible Room
8. Climate Controlled Building*
9. Refrigerator**

*All students residing in Spelman College residence halls are either assigned to housing with some level of climate control or are permitted to bring fans to buildings without air conditioning. Request for climate control will be considered only for those students with serious, chronic conditions that are exacerbated by heat and humidity. ***Allergies are not a condition requiring accommodation under ADA.***

Common area refrigerators are present in all residence halls for non-medicinal use by all residents. Personal refrigerators are only approved if *PRESCRIBED*** medication requires refrigeration.

Important Information about the Housing Assignment Process

Every student must meet all eligibility guidelines communicated by the Office of Housing and Residence Life to be assigned to a room on campus. Approval for a housing accommodation does not supersede this expectation. Students approved for a particular accommodation are NOT guaranteed housing nor given priority in the housing selection and/or housing placement processes.

Housing accommodations are subject to availability and are based on a "first come, first serve" basis. If a student is approved for a housing accommodation, she will be given the options that are available at that time.

If the Office of Housing and Residence Life is unable to meet the student's accommodation at the time a request for accommodation is approved, the student will be placed on a pending list. If an acceptable space becomes available later, the student will be contacted via her Spelman email and offered the space. She will have a specifically communicated deadline to accept or decline a room change to the new space.

Questions about the status of a housing accommodation request should be directed to the Student Access Center at 404.270-5294 or sac@spelman.edu.

Questions about room assignments and accommodations should be directed to the Office of Housing and Residence Life at 404.270.5343 or housing@spelman.edu.