

Office of the President:  
Florence Matilda Read Collection

## Office of the President: Florence Matilda Read Collection, 1906-1973

### Scope and Content

The collection of the Office of the President: Florence Matilda Read includes documents and artifacts between 1906 through 1961, and is currently 33 linear feet. The collection includes correspondence (personal and organizational), newspapers, magazines, programs, brochures, manuals, journals, books, photographs, and ephemera ranging from Miss Read's academic regalia to her student memorabilia scrapbook detailing her matriculation at Mt. Holyoke College in the early 1900's.

### Arrangement:

The collection contains materials from Miss Read's tenure at Spelman College, Atlanta University and Morehouse College. Materials from all three institutions have been combined in this collection as Miss Read served concurrently at varying times, i.e, President of **Spelman College** (1927-1953), Acting president of **Atlanta University** upon the death of Dr. John Hope (1936-37), Treasurer of Atlanta University, Board of Trustee member, and Trustee of Atlanta University and **Morehouse College** (1927-1953). The materials have been arranged by title, alphabetically, chronologically and in groups to maintain close to the materials original order of how collection was received. Materials arrangement, Biographical Information, Scope Notes, and first Inventory were completed by Kassandra Ware, Archives Assistant, Spelman College Archives, on September 3, 2010. Future processing is needed. Majority of biographical information of Miss Read, from the History and Traditions Handbook, 2009 Edition, co-authored by previous College Archivist, Taronda Spencer.

Folder	1	Bailey, Maida (Mrs. Meredith Bailey) 1926-36
Folder	2	Carpenter, Miriam
Folder	3	Fitzgerald, Alice
Folder	4	Glode, Edith 1927
Folder	5	Holland (?) E. 1926
Folder	6	Automobile Record Book (1940's)
Folder	7	Abbadice (? Find full name) 1943-
Folder	8	Abbadice to Ulelah (Chinsegut Hill Sanctuary) 1918-43
Folder	9	Smith, Vernon – Letter 1949
Folder	10	Wallace, Louise B. 1931-48
Folder	11	Allusion to "Harlemtown" 1920 card
Folder	12	Associated Gas and Elective (personal investment)
Folder	13	Personal correspondence to F.M. Read from/to A. Jobling 1940-April/Sept. WWII references)
Folder	14	Personal investment correspondence
Folder	15	Personal letters to Florence Read 1929-1935
Folder	16	Love, Josephine Harreld (1941- )
Folder	17	Personal letters 1930-50
Folder	18	Jacobs, W.P. 1925
Folder	19	Jacobs, W.P. 1927 Report from Ceylon
Folder	20	Knight, Janet 1927-
Folder	21	MacNaughton, E,
Folder	22	Robins, Margaret D.
Folder	23	Letter to John D. Rockefeller
Folder	24	Letters, cards, etc. prior to 1925
Folder	25	Letters 1923
Folder	26	Letters 1924
Folder	27	Letters 1925
Folder	28	Postcards 1925
Folder	29	Letters 1926
Folder	30	Postcards 1926 – including Christmas cards
Folder	31	Personal letters 1926 (prior to Spelman)
Folder	32	Letters 1927 (Jan. - May 30)
Folder	33	Letters 1927 (June 1 – Aug. 30)
Folder	34	Letters 1927 (Sept. 1 – Dec. 31)
Folder	35	Murray, John
Folder	36	Postcards 1927
Folder	37	Letters and Notes (Jan.-May.30) 1928
Folder	38	Letters 1928 (June 1 – Dec. 31)
Folder	39	Postcards 1928
Folder	40	Letters 1931
Folder	41	Letters and Notes 1932
Folder	42	Letters and Notes 1933
Folder	43	Letters and Notes 1934
Folder	44	Letters and Notes 1935

Folder	45	Mystery letter 1920
Folder	46	Letters and Notes 1929
Folder	47	Christmas and New Year's Cards – Dated: 1929-32
Folder	48	Misc. Notes, Name cards, undated letters and cards
Folder	49	Read, Harry (Dr., Brother) 1926
Folder	50	F.M. Read's mother: Read, Nellie
Folder	51	Read's mother (pertaining to)
Folder	52	Read, William (Bill): nephew
Folder	53	Letters sent by Family members – 1941
Folder	54	Relatives
Folder	55	Recipes
Folder	56	Parsons, Ethel
Folder	57	Read, Mrs. Harry S. (Mande) 1927-53
Folder	58	Rigley, R.S. 1925-
Folder	59	Russell, Fred F.
Folder	60	Sympathy cards and notes re death of mother ('42) 1943
Folder	61	Thieninger, Louise (letters to) 1925
Folder	62	Cards, Notes: Rockefeller, John D., Jr.
Folder	63	Undated cards
Folder	64	Undated Misc.
Folder	65	Wedding Announcements 1920's
Folder	66	Undated letters – (possibly 1920's)
Folder	67	Cards & Letters 1930's
Folder	68	Cards & Letters 1940-1944
Folder	69	Cards & Letters 1945-1949
Folder	70	Cards & Letters 1950's
Folder	71	Cards & Letters 1960's
Folder	72	Christmas Cards to Pres. F.M. Read – 1944 #1
Folder	73	Christmas Cards to Pres. F.M. Read – 1944 #2
Folder	74	Cards
Folder	75	Personal: F.M.Read Income Tax Statements #1
Folder	76	Personal: F.M.Read Income Tax Statements #2
Folder	77	Personal: F.M.Read Income Tax Statements #3
Folder	78	Personal: F.M.Read Income Tax Statements #4
Folder	79	Personal Correspondence #1 (family)
Folder	80	Personal Correspondence #2 (family)
Folder	81	Personal Correspondence #3
Folder	82	Personal Correspondence #4

**Office of the President: Florence Matilda Read      Personal Correspondence**

**Box 2**

Folder	1	Cornelia (Nellie) M. Read – mother of F.M. Read #1
Folder	2	Cornelia (Nellie) M. Read – mother of F.M. Read #2
Folder	3	Mrs. R.C. Hutchinson and Family – sister of F.M. Read
Folder	4	Herbert E. Read – brother of F.M. Read
Folder	5	Harry S. Read – brother of F.M. Read

Folder 6	William (Bill) E. Read – nephew of F.M. Read
Folder 7	Jane Elizabeth Read – niece of F.M. Read
Folder 8	Personal correspondence to F.M. Read from family #1
Folder 9	Personal correspondence to F.M. Read from family #2
Folder 10	Personal correspondence to F.M. Read from family #3
Folder 11	Personal correspondence to F.M. Read from family #4
Folder 12	Personal correspondence to F.M. Read from family #5
Folder 13	Personal correspondence to F.M. Read from friends, faculty, etc. #1
Folder 14	Personal correspondence to F.M. Read from friends, faculty, etc. #2
Folder 15	Personal correspondence to F.M. Read from friends, faculty, etc. #3
Folder 16	Personal correspondence to F.M. Read from friends, faculty, etc. #4
Folder 17	Personal correspondence to F.M. Read from friends, faculty, etc. #5
Folder 18	Personal correspondence to F.M. Read from friends, faculty, etc. #6
Folder 19	Personal correspondence to F.M. Read from friends, faculty, etc. #7
Folder 20	Personal correspondence to F.M. Read from friends, faculty, etc. #8
Folder 21	Personal correspondence to F.M. Read from friends, faculty, etc. #9
Folder 22	Personal correspondence to F.M. Read from friends, faculty, etc. #10
Folder 23	Personal correspondence to F.M. Read from friends, faculty, etc. #11
Folder 24	Personal documents of F.M. Read
Folder 25	Personal Cards to F.M. Read #1
Folder 26	Personal Cards to F.M. Read #2
Folder 27	Personal Cards to F.M. Read #3
Folder 28	Personal Cards to F.M. Read #4
Folder 29	Personal Cards to F.M. Read #5
Folder 30	Personal Cards to F.M. Read #6
Folder 31	Personal Cards to F.M. Read #7
Folder 32	Personal Cards to F.M. Read #8
Folder 33	Post Cards (Blank) #1
Folder 34	Post Cards (Blank) #2
Folder 35	Post Cards (Blank) #3
Folder 36	Post Cards (Blank) #4
Folder 37	Cards of F.M. Read (Blank)
Folder 38	Students
Folder 39	Flowers, Ida Alice (former student)
Folder 40	Calendar of F.M. Read
Folder 41	Christmas Card proofs
Folder 42	Personal – miscellaneous
Folder 43	Personal Financial correspondence of F.M. Read #1
Folder 44	U.S. Income Tax & State 1944
Folder 45	U.S. Income Tax & State 1945
Folder 46	U.S. Income Tax & State 1946
Folder 47	U.S. Income Tax & State 1947
Folder 48	U.S. Income Tax & State 1948
Folder 49	U.S. Income Tax & State 1949
Folder 50	Treasury Department I.R.S
Folder 51	Chemical Bank & Trust Company
Folder 52	Craig Colgate & Co.

Folder 53	Department of Revenue, State of Georgia – #1
Folder 54	Department of Revenue, State of Georgia – #2
Folder 55	United States Mortgage & Trust Company – personal
Folder 56	Sun Life Assurance Company of Canada
Folder 57	Teachers Insurance & Annuity Association

**Office of the President: Florence Matilda Read      Organizational Correspondence      Box 3**

Folder 1	Copy of <u>Constitution's</u> Article on Appointment 1927
Folder 2	Tenth Anniversary Letters, Articles, Poem
Folder 3	Copies of Articles on 20 <sup>th</sup> & 25 <sup>th</sup> Anniversary as President
Folder 4	Letters from Individuals upon 20 <sup>th</sup> Year Anniversary 1947
Folder 5	Congratulations from College Presidents (20 <sup>th</sup> Year Anniversary
Folder 6	Letters from Institutions (20 <sup>th</sup> Year, 1947
Folder 7	20 <sup>th</sup> Anniversary Banquet Program 1947
Folder 8	Letters of Appreciation sent by Pres. Read for Recognition of 20 <sup>th</sup> Year Anniversary 1947
Folder 9	Telegrams re 20 the Anniversary (24) 1947
Folder 10	Anniversary Notes taken on FM Read's 20 <sup>th</sup> Anniversary Banquet Response
Folder 11	Miscellaneous: calendars, brochures, etc. (to be filed
Folder 12	Letters to and from F.M. Read, invitation, misc.
Folder 13	Adams, Norma (re: Neilson's bequest of library books)
Folder 14	Account of Unnamed student, 192_?
Folder 15	American Association of University Women: By-laws/Charter (33-40)
Folder 16	American Association of University Women: newsletters, bulletins, notices
Folder 17	American Association of University Women – New York
Folder 18	American Association of University Women – Atlanta; Savannah
Folder 19	American Friends of Czecho-Slovakia 1940-1941
Folder 20	American Woman's Association, Inc., Hotel plans (Henry Hudson?)
Folder 21	American Woman's Realty Company/Corporation 1930-1945
Folder 22	Appel, John and Ethel 1930-1943
Folder 23	Appreciation-Expressions to F.M. Read 1929-1951
Folder 24	Armour, Alexander W.
Folder 25	World Center for Women's Archives (Invitation & Proposal) 1938
Folder 26	Atlantic Monthly Magazine
Folder 27	Atlanta University Bookstore Invoices
Folder 28	A.M.S. Employee Federal Credit Union, Atlanta Univ. (Federal Credit Union) 1945-'47,
Folder 29	Aydelotte, Frank (President of Sworthmore) 1930-35
Folder 30	Local Businesses
Folder 31	Program to Present Mary McLeod Bethune as speaker
Folder 32	F. M. Read Correspondence –Letter from Carol Blanton 1933
Folder 33	Account of Worker and Student – Estelle Bailey 1917-1929
Folder 34	Information for Other Biographical Books 1939-1945
Folder 35	Who's Who in America Corres., Submissions, F.M.Read bio
Folder 36	Woman Who's Who (American Women) requests 1934-1941
Folder 37	Who's Who in American Education 1933-

Folder 38 Entry for Who's Who in Georgia  
 Folder 39 Biographical Encyclopedia of the World (World Biographical Encyclopedia) 1939-1943  
 Folder 40 Data copied F. M. Read  
 Folder 41 Letters from alumnae re: The Spelman Story  
 Folder 42 Information regarding Investments  
 Folder 43 Invitations and Answers regarding speaking engagements  
 Folder 44 Adams, James B. 1937-1937  
 Folder 45 Anderson, William K. 1943-1947  
 Folder 46 Beard, Mary (Rockefeller Foundation-Red Cross) 1927-1944  
 Folder 47 Bigelow, Maurice (Amer. Social Hygiene Assoc.) 1937-1945  
 Folder 48 Correspondence to F.M. Read to William Foster – pres. Reed College (first commencement speaker) 1928-1946  
  
 Folder 49 Jones, Lloyd G. And Jones, Helen  
 Folder 50 Kilgore, Thomas  
 Folder 51 Kline, Polly  
 Folder 52 Leigh, Robert D.  
 Folder 53 Misc. "L" 1930-1949  
 Folder 54 Florence M. Read – Public Speeches  
 Folder 55 Latourette, Kenneth  
 Folder 56 Lewis, Earl and Cora 1937-1943  
 Folder 57 Lindley, E. H.  
 Folder 58 LoBrutto, Joseph (Fort McClellan Ala.)  
 Folder 59 Lyman, Thomas and Dorothy 1938-1944  
 Folder 60 Lyon, Sarah S.  
 Folder 61 Marks, Jeannette  
 Folder 62 May, Walter  
 Folder 63 Mitchell, Mrs. Aldus S., 1951  
 Folder 64 Moore, George G. (New York Stock Broker) 1930-48  
 Folder 65 Moore, Harry H.  
 Folder 66 Montague, Lady Mary  
 Folder 67 Mount Holyoke College (Alumnae Assoc. related correspondence)  
 Folder 68 Mount Holyoke re: selection of a male president (Roswell Ham)  
 Folder 69 Calendars of Activities F.M.R. 1933  
 Folder 70 Calendars of Activities F.M.R., Sept. 1934-May 1935 (front & back)  
 Folder 71 Calendars of Events 10/06/1925 – 11/30/35  
 Folder 72 Calendars of Activities F.M.R., Sept. 1935-June 1936 (front & back)  
 Folder 73 Calendars of Activities F.M.R., Sept. 1940-June 1942 (front & back)  
 Folder 74 Calendars of Activities F.M.R., Sept. 1942-Aug. 1943 (front & back)  
 Folder 75 Calendars of Activities F.M.R., Sept. 1943-Dec. 1944 (front & back)  
 Folder 76 Calendars of Activities F.M.R., Sept. 1945-Dec. 1946 (front & back)  
 Folder 77 Calendars of Activities F.M.R., Sept. 1947-Dec. 1948 (front & back)  
 Folder 78 Calendars of Activities F.M.R., Sept. 1949-Aug. 1950 (front & back)  
 Folder 79 Calendars of Activities F.M.R., 1950 - 1952 (front & back)  
 Folder 80 Fine Arts Exhibit  
 Folder 81 Fine Arts Programs (Art Exhibits)  
 Folder 82 Gifts and Scholarships  
 Folder 83 John Hope (Morehouse)

Folder 84 Proposal for John Hope and University Homes (1934)  
 Folder 85 Notes 1927  
 Folder 86 Copies of Letters Received by F.M. Read to Lt. Harvey Johnson 1939-1943  
 Folder 87 Letter of Reference from W.E.B. DuBois (see Harvey Johnson folder) 1939  
 Folder 88 Letters and Reports pertaining to Buildings & Grounds  
 Folder 89 Presiding at Program "Education of Women..." Bennett College, 1941  
 Folder 90 Receipts (Florence M. Read)  
 Folder 91 Report of the President (F.M. Read)  
 Folder 92 Trustees  
 Folder 93 Visit of Unnamed Emory University Student 1930  
 Folder 94 Atlanta University  
 Folder 95 Atlanta University Affiliation statements  
 Folder 96 Leonard Street Orphans  
 Folder 97 Thomas Jefferson Flanagan Letters and Sonnets 1933  
 Folder 98 Invitation – Dedication of Sisters Chapel 1927  
 Folder 99 Financial Statements 1946-53  
 Folder 100 Notes on Gymnasiums  
 Folder 101 President's Report to Trustees 1933-1934  
 Folder 102 Buck, Pearl – Article to "Colored Americans" 1942  
 Folder 103 Chadwick, Amy 1936  
 Folder 104 Clapp, Marie Welles  
 Folder 105 Coleman, Alice 1932  
 Folder 106 Coleman, Norman F.  
 Folder 107 Davis, Ethel McGhee  
 Folder 108 Goldsby, Beatrice  
 Folder 109 Holmes, Roger W. 1949  
 Folder 110 Hope, Edward S. 1936  
 Folder 111 James, Willis Laurence 1939  
 Folder 112 Latourette, Jane (Mrs. Howard)  
 Folder 113 McAlpin, Sally (Mrs. David M.) Trustee 1953  
 Folder 114 McIver, Arthur C. 1942  
 Folder 115 New York Business Adv. & Corr. 1920's  
 Folder 116 Spelman Misc. (Tapley Announcement included)  
 Folder 117 Hyde, J.H. – New Clippings 1949  
 Folder 118 Letters and Notes 1936  
 Folder 119 Letters and Notes 1937  
 Folder 120 Letters and Notes 1938  
 Folder 121 Letters 1939  
 Folder 122 Letters and Notes 1941  
 Folder 123 Letters and Notes 1942  
 Folder 124 Letters and Notes 1943  
 Folder 125 Letters 1944  
 Folder 126 Letters 1945  
 Folder 127 Letters and Notes 1946  
 Folder 128 Letters 1947  
 Folder 129 Letters 1948  
 Folder 130 Letters 1949

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 4**

Folder	1	Letters and Notes 1952
Folder	2	Letters 1953
Folder	3	Loos, Amandus William 1939
Folder	4	"Perry" (Elizabeth Perry Cannon?) 1932
Folder	5	Read's Notes
Folder	6	Copy of letter sent to John D. Rockefeller 1936
Folder	7	Rogers, Francis Day 1953
Folder	8	Letter Related to Mount Holyoke 1927
Folder	9	Misc. 1936
Folder	10	F. M. Read Correspondence Dec. 6, 1933- Dec. 20, 1933
Folder	11	F. M. Read Correspondence Jan. 15, 1941 – Sept. 28, 196_?
Folder	12	Y.W.C.A. 1934-1941
Folder	13	Board Nomination as F.M. Read as President
Folder	14	Institutional – Tuskegee
Folder	15	Death of L. H. Tapley 1 of 6
Folder	16	Death of L. H. Tapley 2 of 6
Folder	17	Death of L. H. Tapley 3 of 6
Folder	18	Death of L. H. Tapley 4 of 6
Folder	19	Death of L. H. Tapley 5 of 6
Folder	20	Death of L. H. Tapley 6 of 6
Folder	21	Arnett, Trevor- Letters and Snapshots
Folder	22	Boaudreau(?), Frank – League of Nations 1926-27
Folder	23	Dyer, Bryan 1927
Folder	24	College Women's Auxillary 1926
Folder	25	Emerson, Haven – Review of Sinclair Lewis' Arrowsmith
Folder	26	Fellowship in Prayer – Organization
Folder	27	Forum magazine advertisement 1926
Folder	28	Foster, William T. (Pollack Foundation)
Folder	29	Foster, William – letters addressed to him
Folder	30	Greco-Bulgarian Dispute 1925
Folder	31	Hilton, Martha (manuscript submitted by ?) 1928
Folder	32	Humorous, Witty, Misc. 1920's
Folder	33	Rockefeller Foundation – Letters to FMR & mementos
Folder	34	Kline, Ethel J. (Assessment of F.M. Read)
Folder	35	Read Expense Account Rockefeller Foundation 1929
Folder	36	Rockefeller, John D. – Philanthropic Boards estab.
Folder	37	Letter from Ann Sage addressed to John Hope
Folder	38	Letter 1921
Folder	39	White, W.A. 1924
Folder	40	Newspaper for Spanish Students 1923
Folder	41	Telegrams (copies) 1927-29
Folder	42	Mt. Holyoke alumnae concerns 1925-27

Folder 43	Mt. Holyoke alumnae reports 1926
Folder 44	Copies of Letters sent by F.M. Read
Folder 45	Teacher Training Program in GA – Lester, Assoc. Director, “Negro Education”
Folder 46	FMR – Notes/Draft of Speech or Paper on John D. Rockefeller
Folder 47	Phi Beta Kappa Associates
Folder 48	Vincent, George E. – “Look into Spelman Presidency” 1927
Folder 49	Chi Delta Theta
Folder 50	Processing Notes
Folder 51	Joel Chandler Harris 1906 (photocopy)
Folder 52	Correspondence 1925-26
Folder 53	Correspondence 1927 (1 of 4)
Folder 54	Correspondence 1927 (2 of 4)
Folder 55	Correspondence 1927 (3 of 4)
Folder 56	Correspondence 1927 (4 of 4)
Folder 57	Correspondence 1928 (1 of 2)
Folder 58	Correspondence 1928 (2 of 2)
Folder 59	Correspondence 1929 (1 of 2)
Folder 60	Correspondence 1929 (2 of 2)
Folder 61	Correspondence 1930 (1 of 2)
Folder 62	Correspondence 1930 (2 of 2)
Folder 63	Correspondence 1931 (1 of 2)
Folder 64	Correspondence 1931 (2 of 2)
Folder 65	Correspondence 1932-33
Folder 66	Correspondence 1934
Folder 67	Correspondence 1935
Folder 68	Correspondence 1936
Folder 69	Correspondence 1954
Folder 70	Cards, Notes, Correspondence 1927-1971
Folder 71	Atlanta University-Spelman-Morehouse, An Achievement in Affiliation
Folder 72	A Brief Account of the Development in the Cooperation Among the Colleges for Negroes 1929-41
Folder 73	Georgia Court of Appeals – Forrest Adair vs. Spelman Seminary...1913
Folder 74	Trevor Arnett 1922
Folder 75	Trevor Arnett 1924
Folder 76	Trevor Arnett 1925 1 of 3
Folder 77	Trevor Arnett 1925 2 of 3
Folder 78	Trevor Arnett 1925 3 of 3
Folder 79	Trevor Arnett 1926
Folder 80	Trevor Arnett 1927 1 of 3
Folder 81	Trevor Arnett 1927 2 of 3
Folder 82	Trevor Arnett 1927 3 of 3
Folder 83	Trevor Arnett 1927 #4
Folder 84	Trevor Arnett 1927 #5
Folder 85	Trevor Arnett 1927 #6
Folder 86	Trevor Arnett 1928 1 of 2
Folder 87	Trevor Arnett 1928 2 of 2
Folder 88	Trevor Arnett 1929

Folder 89	Trevor Arnett 1930
Folder 90	Trevor Arnett 1931
Folder 91	Trevor Arnett 1932
Folder 92	Trevor Arnett 1933, Folder #92
Folder 93	Trevor Arnett 1935 1 of 3, Folder #93
Folder 94	Trevor Arnett 1935 2 of 3, Folder #94
Folder 95	Trevor Arnett 1935 3 of 3, Folder #95
Folder 96	Trevor Arnett 1936, Folder #96
Folder 97	Trevor Arnett 1939, Folder #97
Folder 98	Trevor Arnett miscellaneous, Folder #98
Folder 99	Corr. Related to Charter and By-laws, Trevor Arnett 1 of 4, Folder #99
Folder 100	Corr. Related to Charter and By-laws, Trevor Arnett 2 of 4, Folder #100
Folder 101	Corr. Related to Charter and By-laws, Trevor Arnett 3 of 4, Folder #101
Folder 102	Corr. Related to Charter and By-laws, Trevor Arnett 4 of 4, Folder #102
Folder 103	Charters and By-laws 1928, Folder #103
Folder 104	Charters and By-laws 1928 (oversized folder) , Folder #104
Folder 105	Spelman Charter and Bylaws 1932, Folder #105

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 5**

Folder 1	Vertical File "F": Faculty – Rank & Tenure
Folder 2	Vertical File "F": Fleugel, Mrs. Elizabeth
Folder 3	Vertical File "F": Flexner, Abraham
Folder 4	Vertical File "F": Fosdick, Raymond B.
Folder 5	Vertical File "F": Foreign Survey #1
Folder 6	Vertical File "F": Foreign Survey #2
Folder 7	Vertical File "F": Florence M. Read itinerary/receipts
Folder 8	Vertical File "G" #1
Folder 9	Vertical File "G" #2
Folder 10	Vertical File "G": Guthrie, Anne
Folder 11	Vertical File "H" #1
Folder 12	Vertical File "H" #2
Folder 13	Vertical File "H" #3
Folder 14	Vertical File "H": Hayes, Glenna S. #1
Folder 15	Vertical File "H": Hayes, Glenna S. #2
Folder 16	Vertical File "H": Holland, E. O., Dr.
Folder 17	Vertical File "H": Hope, John #1 (program/sympathy letter to FMR)
Folder 18	Vertical File "H": Hope, John #2
Folder 19	Vertical File "H": Hope, John #3
Folder 20	Vertical File "H": Hyde, James Hazen
Folder 21	Vertical File "I"
Folder 22	Vertical File "M" #1
Folder 23	Vertical File "M" #2
Folder 24	Vertical File "M": Mary Murdock
Folder 25	Vertical File "M": Mount Holyoke College #1
Folder 26	Vertical File "M": Mount Holyoke College #2

Folder 27	Vertical File "M": Mount Holyoke College – Printed Materials
Folder 28	Vertical File "M": Mount Holyoke Club of New York
Folder 29	Vertical File "M": Mount Holyoke College – Class of 1909
Folder 30	Vertical File "M": Mount Holyoke College Y.W.C.A.
Folder 31	Vertical File "M": Mount Holyoke College - Clement, Florence
Folder 32	Vertical File "M": Mount Holyoke College – Morgan, Ann
Folder 33	Vertical File "M": Mount Holyoke College – President
Folder 34	Vertical File "N"
Folder 35	Vertical File "N": National Arts Club
Folder 36	Vertical File "N": Newspaper clippings
Folder 37	Vertical File "O"
Folder 38	Vertical File: "O": Oberlin College #1
Folder 39	Vertical File: "O": Oberlin College #2
Folder 40	Vertical File: "P"
Folder 41	Vertical File "P": Peabody, George Foster
Folder 42	Vertical File "P": Pendleton, Frank (Mr. & Mrs.)
Folder 43	Vertical File "P": Petty Cash Statements #1
Folder 44	Vertical File "P": Petty Cash Statements #2
Folder 45	Vertical File "P": Purington, Florence
Folder 46	Vertical File "P": Pearse, Dr. A.S.
Folder 47	Vertical File "P": Phi Beta Kappa (The Key Reporter)
Folder 48	Vertical File "P": Phi Beta Kappa
Folder 49	Vertical File "P": Property and Publicity
Folder 50	Vertical File "Q": Quotations
Folder 51	Vertical File "R": Randolph, Melvin
Folder 52	Vertical File "R": Redding, J. Saunders
Folder 53	Vertical File "R": Reed College
Folder 54	Vertical File "R": Religious Book Club
Folder 55	Vertical File "R": Reynolds Cottage
Folder 56	Vertical File "R": Rieber, Dr. and Mrs. Charles H.; Includes: Henry Rieber, 1 of 2
Folder 57	Vertical File "R": Rieber, Dr. and Mrs. Charles H.; Includes: Henry Rieber, 2 of 2
Folder 58	Vertical File "R": Rockefeller Foundation, I. H. D. Staff List
Folder 59	Vertical File "R": Russell, Dr. F. F.
Folder 60	Vertical File "S" #1
Folder 61	Vertical File "S" #2
Folder 62	Vertical File "S" #3
Folder 63	Vertical File "S": Secretaries #1
Folder 64	Vertical File "S": Secretaries #2

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 6**

Folder 1	Vertical File "S": Secretaries #3
Folder 2	Vertical File "S": Secretaries #4
Folder 3	Vertical File "S": Secretaries #5
Folder 4	Vertical File "S": Secretaries #6

Folder 5	Vertical File "S": Secretaries #7
Folder 6	Vertical File "S": Secretaries #8
Folder 7	Vertical File "S": Secretaries #9
Folder 8	Vertical File "S": Secretaries #10
Folder 9	Vertical File "S": Secretaries #11
Folder 10	Vertical File "S": Secretaries #12
Folder 11	Vertical File "S": Snow, Dr. William F.
Folder 12	Vertical File "S": Summer Resorts
Folder 13	Vertical File "T"
Folder 14	Vertical File "T": Thompson, Mrs. Norma
Folder 15	Vertical File "T": Traveling Expenses
Folder 16	Vertical File "U"
Folder 17	Vertical File "V"
Folder 18	Vertical File "W": #1
Folder 19	Vertical File "W": #2
Folder 20	Vertical File "W": White, William Allen, & Mrs.
Folder 21	Vertical File "W": Woolley, Mary E.
Folder 22	Vertical File "W": Women's Overseas Service League
Folder 23	Vertical File "X-Y-Z"
Folder 24	Personnel #1
Folder 25	Personnel #2
Folder 26	Document: "Is Adventure Still Possible"
Folder 27	Christmas Card from Pres. F. M. Read #1
Folder 28	Christmas Card from Pres. F. M. Read #2
Folder 29	Christmas Card from Pres. F. M. Read #3
Folder 30	Christmas Card from Pres. F. M. Read #4
Folder 31	Christmas Card from Pres. F. M. Read #5
Folder 32	Budget/Finances for Atlanta University #1
Folder 33	Budget/Finances for Atlanta University #2
Folder 34	Budget/Finances for Atlanta University #3
Folder 35	Presidents' Council
Folder 36	Brief From Atlanta University – In support of Its Application (2 copies)
Folder 37	Document: "To Be Done", AUC Meeting of Board of Trustees, 11/21/1950
Folder 38	Atlanta University Report on Examination (fiscal year 6/30/1952)
Folder 39	Atlanta Univ.: History of The Transfer of Land & Buildings...
Folder 40	Atlanta Univ. Correspondence
Folder 41	Atlanta Univ. Board of Trustees
Folder 42	Correspondence Org. #1
Folder 43	Correspondence Org. #2
Folder 44	Correspondence Org. #3
Folder 45	Financial (Org.)
Folder 46	Students
Folder 47	Miscellaneous
Folder 48	Newspaper Clippings
Folder 49	Newspaper Clippings #2
Folder 50	Newspaper Clipping – A Housing Project for the City of Atlanta
Folder 51	Equipment Proposal for Atlanta University

Folder 52	Spelman College programs, Folder #52
Folder 53	Spelman College brochures, Folder #53
Folder 54	Spelman Seminary brochures (2 enclosed), Folder #54
Folder 55	Brochures/Bulletins/Pamphlets of Morehouse College, Folder #55
Folder 56	Bulletin of The New York Public Library, Folder #56
Folder 57	Brochures (various) , Folder #57
Folder 58	The Atlanta University Library, Brochure of Architectural Interpretation 1939, Folder #58
Folder 59	The Crimson and Gray/Atlanta University Library Dedication, June 1932 (Alumni Assoc.)
Folder 60	New South – publications
Folder 61	Opportunity – Journal of Negro Life, Sept. 1937
Folder 62	The Atlanta University Bulletin, March 1951
Folder 63	The Charter of Atlanta University
Folder 64	Atlanta University bulletins/brochures
Folder 65	Spelman Messenger, May 1915
Folder 66	Spelman Messenger, May 1906
Folder 67	The Campus Mirror, Oct. 15, 1927
Folder 68	The Campus Mirror, March 1944
Folder 69	Spelman Songs, December 1925 (4 copies)
Folder 70	Atlanta University Fund brochure
Folder 71	Self-Help Essay Contest #1
Folder 72	Self-Help Essay Contest #2
Folder 73	Ceylon Government Gazette, May 1927 & New Items – 1926-27
Folder 74	Spelman Faculty, April 1931

#### **Office of the President: Florence Matilda Read**

#### **Organizational Correspondence**

#### **Box 7**

Folder 1	Personal Correspondence re: Dr. John Hope
Folder 2	Condolences to close friends & associates of Dr. John Hope
Folder 3	Condolences to the family of Dr. John Hope #1
Folder 4	Condolences to the family of Dr. John Hope #2
Folder 5	Correspondence regarding Dr. John Hope #1
Folder 6	Correspondence regarding Dr. John Hope #2
Folder 7	Correspondence regarding Dr. John Hope #3
Folder 8	Correspondence regarding Dr. John Hope #4
Folder 9	Correspondence regarding Dr. John Hope #5
Folder 10	Correspondence regarding Dr. John Hope #6
Folder 11	Correspondence regarding Dr. John Hope #7
Folder 12	Correspondence regarding Dr. John Hope #8
Folder 13	Correspondence regarding Dr. John Hope #9
Folder 14	Correspondence regarding Dr. John Hope #10 (Torn)
Folder 15	Correspondence written by John Hope #1
Folder 16	Correspondence written by John Hope #2
Folder 17	Letters to Dr. John Hope in re the New Atlanta University, 1929
Folder 18	Miscellaneous #1
Folder 19	Miscellaneous #2

Folder 20	Spelman Messenger, Feb., 1936 (funeral of Dr. Hope)
Folder 21	Letter to Mr. Raymond B. Fosdick re Dr. John Hope's memorandum 1938
Folder 22	Dr. John Hope Memorial Fund/Medallions
Folder 23	Atlanta University Memorial Service of Dr. John Hope
Folder 24	The Campus Mirror – Dr. John Hope, March 5, 1936
Folder 25	The Atlanta University Bulletin – Pres. John Hope, 1868-1936
Folder 26	Morehouse College Brochure referencing Dr. John Hope as 4 <sup>th</sup> president
Folder 27	Dr. John Hope packet
Folder 28	Brochures regarding Dr. John Hope #1
Folder 29	Brochures regarding Dr. John Hope #2
Folder 30	Pres. John Hope "Tribute" brochure/Trustees of Morehouse & Atlanta Univ. (2 soft and 2 bound)
Folder 31	Pres. John Hope 1868-1936 brochure
Folder 32	Pictures of Dr. John Hope
Folder 33	Pictures from Dr. John Hope's Funeral #1
Folder 34	Pictures from Dr. John Hope's Funeral #2
Folder 35	Pictures from Dr. John Hope's Funeral #3
Folder 36	Negatives of Dr. John Hope's funeral (burial)
Folder 37	News clippings re: Dr. John Hope #1
Folder 38	News clippings re: Dr. John Hope #2
Folder 39	News clippings re: Dr. John Hope #3
Folder 40	News clippings re: Dr. John Hope #4
Folder 41	The Story of John Hope by Ridgely Torrence (correspondence) #1
Folder 42	The Story of John Hope by Ridgely Torrence (correspondence) #2
Folder 43	The Story of John Hope by Ridgely Torrence book (3 hard copies)

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 8**

Folder 1	National Student Federation of America (N.S.F.A) brochures
Folder 2	Spelman College Brochures
Folder 3	The Spelman Seminary Financial Statement & Donor List: 1923-1926
Folder 4	The Athenaeum, a publication (Morehouse & Spelman) April 1923, May 1924
Folder 5	Brochures/Pamphlets #1
Folder 6	Brochures/Pamphlets #2
Folder 7	Women's Bureau Bulletins 1951-1952
Folder 8	College: Booklets/Bulletins
Folder 9	Correspondence 1927-1953
Folder 10	Endowment (beginning of)
Folder 11	Alumnae – Packard-Giles Club
Folder 12	25th Anniversary, 1952, Pres. F. M. Read honored
Folder 13	Atlanta University Women's Club Yearbook (1950-1952)
Folder 14	Articles
Folder 15	Brief Account of Developments in Cooperation among Negro Colleges 1929-1941
Folder 16	By-Laws of the Corporation – Morehouse College
Folder 17	Atlanta Univ. Board of Trustee Documents 1950's
Folder 18	Atlanta Univ. Security Holdings & Reports from Spencer Trask & Co. 1950-1951

Folder 19	Atlanta Univ. Security Holdings & Report from Spencer Trask & Co. 1949
Folder 20	Atlanta Univ. Security Holdings from Spencer Trask & Co. 1948
Folder 21	Atlanta Univ. Finance Reports from Spencer Trask & Co. 1952,
Folder 22	Atlanta Univ. Finance Reports from Spencer Trask & Co. 1947
Folder 23	Atlanta Univ. Finance Reports from Spencer Trask & Co. 1946
Folder 24	Atlanta Univ. Finance Reports from Spencer Trask & Co. 1944-1945
Folder 25	Atlanta Univ. By-Laws 1932-1943
Folder 26	Atlanta School of Social Work
Folder 27	Atlanta Univ. Financial Document
Folder 28	Atlanta Univ. Budget 1945-1953
Folder 29	Atlanta Univ. Budget 1942-1945
Folder 30	Atlanta Univ. Budget 1938-1942
Folder 31	Atlanta Univ. Budget 1936-1938
Folder 32	Atlanta Univ. Budget 1934-1936
Folder 33	Atlanta Univ. Budget 1932-1934
Folder 34	Atlanta Univ. & Morehouse Charters & By-Laws
Folder 35	Atlanta Univ. & Clark College (University) #1
Folder 36	Atlanta Univ. & Clark College (University) #2
Folder 37	Atlanta Univ.: Pres. Rufus E. Clement
Folder 38	Atlanta Univ. Endorsements
Folder 39	Atlanta Univ. – W.E. B. DuBois
Folder 40	Atlanta Univ. Statistics 1948-1949
Folder 41	Atlanta Univ.: Exchanges #1
Folder 42	Atlanta Univ.: Exchanges #2
Folder 43	Atlanta Univ.: Exchanges #3
Folder 44	Atlanta Univ.: Exchanges #4
Folder 45	Atlanta Univ. Report of the University Committee
Folder 46	Atlanta Univ. & Morehouse College Finance Committee
Folder 47	Atlanta Univ. History – Statistics
Folder 48	General Education Board
Folder 49	Atlanta Univ. High School/Giles Hall
Folder 50	Atlanta Univ., Morehouse, Spelman College: Insurance
Folder 51	Atlanta University Laboratory School
Folder 52	Library School
Folder 53	Atlanta Univ.: MacGregor, L. J.
Folder 54	Atlanta Univ. Annual Meeting of Board of Trustees Minutes 1951-1952 #1
Folder 55	Atlanta Univ. Annual Meeting of Board of Trustees Minutes 1951-1952 #2
Folder 56	Atlanta Univ. Annual Meeting of Board of Trustees Minutes 1950-1951
Folder 57	Atlanta Univ. Annual Meeting of Board of Trustees Minutes 1949-1950
Folder 58	Atlanta Univ. Annual Meeting of Board of Trustees Minutes 1948-1949

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 9**

Folder 1	Atlanta Univ. Trustees Meeting, April 30, 1932
Folder 2	Atlanta Univ. Board of Trustees Minutes 1935-1936

Folder 3	Atlanta Univ. Trustees Meetings, April 25 and May 11, 1936
Folder 4	Atlanta Univ. Trustees Meeting 1937
Folder 5	Atlanta Univ. Trustee Meetings/Minutes/Report of Nominating Committee 1937-38
Folder 6	Atlanta Univ. Trustees Meetings 1938-39
Folder 7	Atlanta Univ. Trustees Meetings 1939-40
Folder 8	Atlanta Univ. Trustees Meetings 1940-1941
Folder 9	Atlanta Univ. Trustees Meetings 1941
Folder 10	Atlanta Univ. Trustees Meetings 1942
Folder 11	Atlanta Univ. Trustees Meetings 1942-1943 #1
Folder 12	Atlanta Univ. Trustees Meetings 1942-1943 #2
Folder 13	Atlanta Univ. Trustees Meetings 1943-1944 #1
Folder 14	Atlanta Univ. Trustees Meetings 1943-1944 #2
Folder 15	Atlanta Univ. Trustees Meetings 1944-1945
Folder 16	Atlanta Univ. Trustees Meetings 1945-1946
Folder 17	Atlanta Univ. Trustees Meetings 1946-1947
Folder 18	Atlanta Univ. Trustees Meetings 1947-1948 #1
Folder 19	Atlanta Univ. Trustees Meetings 1947-1948 #2
Folder 20	Atlanta Univ. Trustee Minutes – Working Papers #1
Folder 21	Atlanta Univ. Trustee Minutes – Working Papers #2
Folder 22	Atlanta Univ. for the Benefit of Morris Brown College
Folder 23	Atlanta Univ. re: Retiring Allowance Plan
Folder 24	Atlanta Univ.: Proxies, Phylon, Publicity
Folder 25	Atlanta Univ.: Trustees Correspondence
Folder 26	Atlanta Univ.: New York Trust Company
Folder 27	Atlanta Univ.: Treasurer
Folder 28	Atlanta Univ.: Treasurer 1938-39
Folder 29	Atlanta Univ.: Treasurer 1939-40
Folder 30	Atlanta Univ.: Treasurer 1941-
Folder 31	Atlanta Univ.: Welles' Agreement
Folder 32	Atlanta Univ.: Documents sent to Dean Sage, Chairman of the Board of Atlanta Univ.
Folder 33	Atlanta Univ.: Dean Sage, Correspondence #1
Folder 34	Atlanta Univ.: Dean Sage, Correspondence #2
Folder 35	Atlanta Univ.: Dean Sage, Correspondence #3
Folder 36	Atlanta Univ.: Dean Sage, Correspondence #4
Folder 37	Atlanta Univ.: Dean Sage, Correspondence #5
Folder 38	Atlanta Univ.: Dean Sage, Correspondence #6
Folder 39	Atlanta Univ.: Dean Sage, Correspondence #7
Folder 40	Atlanta Univ.: Dean Sage, Jr. (Dean Sage's son) Correspondence
Folder 41	Atlanta Univ.: The Atlanta University Bulletin, Dec. 1943, Dean Sage on cover
Folder 42	Atlanta Univ. Trustees Minutes 1929-30 #1
Folder 43	Atlanta Univ. Trustees Minutes 1929-30 #2
Folder 44	Board of Trustees: President's Report 1936-37
Folder 45	Board of Trustees: President's Report 1945-50
Folder 46	Report of the Executive Committee to BOT/The Laura Spelman Rockefeller Memorial 1924-25
Folder 47	Appendix: Report of The Executive Committee to the BOT, 1926; The Laura Spelman Rockefeller Memorial

Folder 48	Morehouse College: Report on Audit, June 30, 1938
Folder 49	Morehouse College: Report on Audit, June 30, 1939
Folder 50	Morehouse College: Report on Audit, June 30, 1940
Folder 51	Faculty of Atlanta Univ., Morehouse College, Spelman College
Folder 52	Atlanta Univ. correspondence
Folder 53	Miscellaneous correspondence #1
Folder 54	Miscellaneous correspondence #2
Folder 55	Miscellaneous correspondence #3
Folder 56	Ms. Florence Read's Tickler (secretary notes)

<b>Office of the President: Florence Matilda Read</b>	<b>Organizational Correspondence</b>	<b>Box 10</b>
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Folder 1	Miscellaneous: receipts, business cards, etc.
Folder 2	Miscellaneous: receipts, petty cash
Folder 3	Travel and Petty Cash documents #1
Folder 4	Travel and Petty Cash documents #2
Folder 5	Travel and Petty Cash documents #3
Folder 6	Miscellaneous #1
Folder 7	Miscellaneous #2
Folder 8	Miscellaneous #3
Folder 9	Miscellaneous #4
Folder 10	Airline tickets, travel receipts, etc. #1
Folder 11	Airline tickets, travel receipts, etc. #2
Folder 12	Correspondence #1
Folder 13	Correspondence #2
Folder 14	Correspondence #3
Folder 15	Correspondence #4
Folder 16	Correspondence #5
Folder 17	Correspondence #6
Folder 18	Correspondence #7
Folder 19	Correspondence #8
Folder 20	Correspondence #9
Folder 21	Correspondence #10
Folder 22	Correspondence #11
Folder 23	Correspondence – Other (non- F.M.Read corr.)
Folder 24	Report on Spelman College, Oct. 17, 1925
Folder 25	Southern Association Report
Folder 26	Southern Association of Colleges and Secondary Schools
Folder 27	Atlanta Univ., Spelman & Morehouse documents #1
Folder 28	Atlanta Univ., Spelman & Morehouse documents #2
Folder 29	Atlanta Univ., Spelman & Morehouse documents #3
Folder 30	Atlanta Univ. Purposes and Financial Needs
Folder 31	Atlanta Univ. School of Social Work, 3-12-1945
Folder 32	Morehouse
Folder 33	Spelman College to F.M. Read: Petty Cash Statements 1938-1942
Folder 34	Spelman College to F.M. Read: Petty Cash Statements 1942-1953

Folder 35	Negro Education #1
Folder 36	Negro Education #2
Folder 37	Financial documents #1
Folder 38	Financial documents #2
Folder 39	Legal documents
Folder 40	Cartoons #1
Folder 41	Cartoons #2
Folder 42	Atlanta Univ. documents #1
Folder 43	Atlanta Univ. documents #2
Folder 44	Atlanta Univ. documents #3
Folder 45	Atlanta Univ. documents #4
Folder 46	Willard C. Rappleye, Dr. , Folder #46
Folder 47	Faculty/Student 1942-1948, Folder #47
Folder 48	Memorial Programs/Services, Folder #48
Folder 49	General Education Board, Folder #49
Folder 50	American Council on Education (Tests), Folder #50
Folder 51	Education Dept., Folder #51
Folder 52	Reed College – first draft of a chapter, Folder #52
Folder 53	Faculty of Morehouse, Spelman & Atlanta University, Folder #53
Folder 54	Mary Gladstone – Book Review #8, Folder #54
Folder 55	Ten Years of Devoted Service, F.M. Read, Folder #55
Folder 56	Letter from Lucy M. Spelman to Miss Packard, 4/13/1884, Folder #56
Folder 57	Lucy H. Tapley, Folder #57

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 11**

Folder 1	Correspondence #1
Folder 2	Correspondence #2
Folder 3	Financial
Folder 4	Miscellaneous #1
Folder 5	Atlanta University
Folder 6	Trustees: Atlanta Univ., Morehouse, Spelman
Folder 7	Student
Folder 8	The American Baptist Home Mission Society #1
Folder 9	The American Baptist Home Mission Society (torn) #2
Folder 10	Morehouse College in the Next Decade, April 3, 1945
Folder 11	Morehouse College in the Next Decade, Nov. 1945
Folder 12	Morehouse College: Pres. Hubert, Charles D.
Folder 13	Morehouse College: F.C. Gassett
Folder 14	Morehouse College: General Education Board
Folder 15	Morehouse College Alumni Association
Folder 16	Morehouse College #1
Folder 17	Morehouse College Budget #1
Folder 18	Morehouse College Budget #2
Folder 19	Morehouse College Budget #3
Folder 20	Morehouse College Budget #4

Folder 21	Morehouse College Budget #5
Folder 22	Morehouse College Report on Audit, June 30, 1940
Folder 23	Morehouse College Report on Audit, June 30, 1941
Folder 24	Morehouse College Report on Audit, June 30, 1942
Folder 25	Atlanta University, Report on Examination, June 30, 1949
Folder 26	Morehouse College By-Laws & Charter
Folder 27	Morehouse College History #1
Folder 28	Morehouse College History #2
Folder 29	Morehouse College Endowment Campaign #1
Folder 30	Morehouse College Endowment Campaign #2
Folder 31	Morehouse College Endowment Campaign #3
Folder 32	Morehouse College Endowment Campaign #4
Folder 33	Morehouse College Endowment Campaign (F.M.R. notes) #5
Folder 34	Morehouse College Endowment Campaign #6
Folder 35	Morehouse College Endowment Campaign #7
Folder 36	Morehouse College Endowment Campaign Correspondence #1
Folder 37	Morehouse College Endowment Campaign Correspondence #2
Folder 38	Morehouse College Endowment Campaign II
Folder 39	Morehouse College Financial Reports
Folder 40	Morehouse College Buildings & Grounds
Folder 41	Morehouse College – Minutes 1935-1936
Folder 42	Morehouse College – Minutes 1937-1939
Folder 43	Morehouse College – Minutes 1940
Folder 44	Morehouse College – Minutes 1941
Folder 45	Morehouse College – Minutes 1942
Folder 46	Morehouse College – Minutes 1943
Folder 47	Morehouse College – Minutes 1944-1946
Folder 48	Morehouse College – Minutes 1947-1948
Folder 49	Morehouse College – Minutes 1949
Folder 50	Morehouse College – Minutes 1950-1952
Folder 51	Morehouse College – Minutes Correspondence
Folder 52	Morehouse College – Plimpton Study of Accounting System
Folder 53	Morehouse College – Presidency (selection of Dr. Mays)
Folder 54	Morehouse College – Treasurer
Folder 55	Morehouse College – Student Account
Folder 56	Committee To Defend America by Aiding the Allies (ltr. To Pres. Roosevelt)
Folder 57	International Health Board and/or Rockefeller Foundation

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 12**

Folder 1	Correspondence #1
Folder 2	Correspondence #2
Folder 3	Correspondence #3
Folder 4	Correspondence #4
Folder 5	Correspondence #5
Folder 6	Correspondence #6

Folder 7	Financial/Budget
Folder 8	Miscellaneous #1
Folder 9	Miscellaneous #2
Folder 10	Miscellaneous #3
Folder 11	Miscellaneous #3
Folder 12	The Atlanta University Library
Folder 13	Southern Education Foundation, Inc.,
Folder 14	National Interracial Conference Report, Dec., 1928
Folder 15	Christmas Cards from F.M. Read
Folder 16	Correspondence written by F. M. Read
Folder 17	Claudia W. Harreld
Folder 18	Sally Sage McAlpin
Folder 19	Spelman History
Folder 20	Spelman College copyright
Folder 21	Spelman College Report of the President #1
Folder 22	Spelman College Report of the President #2
Folder 23	Spelman College Report of the President #3
Folder 24	Spelman College Report of the President #4
Folder 25	Spelman College Report of the President #5
Folder 26	Cards
Folder 27	Furniture purchases and furniture
Folder 28	Giles Hall – Room Assignments, repairs, etc.
Folder 29	Student
Folder 30	Examinations, Tests
Folder 31	Faculty Room Guide, 1942-1943
Folder 32	Faculty & Staff #1
Folder 33	Faculty & Staff #2
Folder 34	Faculty & Staff #3
Folder 35	Faculty & Staff #4
Folder 36	Faculty & Staff #5
Folder 37	Faculty & Staff #6
Folder 38	Faculty & Staff #7
Folder 39	Students (Loan to) #1
Folder 40	Students (Loan to) #2
Folder 41	Memorial Programs
Folder 42	Memorial Programs of Wickliffe Rose (from the Rockefeller Foundation)
Folder 43	Memorial Program of Richard Mills Pearce, Jr.
Folder 44	Atlanta University
Folder 45	Teachers Insurance and Annuity Association...#1
Folder 46	Teachers Insurance and Annuity Association...#2
Folder 47	Teachers Insurance and Annuity Association...#3
Folder 48	Spelman College – Finance, Finance Committee #1
Folder 49	Spelman College – Finance, Finance Committee #2
Folder 50	Spelman College – Finance, Finance Committee #3
Folder 51	Spelman College – Cooperative Library, Land #1
Folder 52	Spelman College – Cooperative Library, Land #2
Folder 53	Spelman College – Cooperative Library, Land #3

Folder 54	Spelman College – Cooperative Library, Land #4
Folder 55	Spelman College "A-B"
Folder 56	Spelman College "C-D"
Folder 57	Spelman College "E-H"
Folder 58	Spelman College "J-L"
Folder 59	Spelman College "R" #1
Folder 60	Spelman College "R" #2
Folder 61	Spelman College "S"
Folder 62	Spelman College "T"
Folder 63	Spelman College "V-Z"
Folder 64	Spelman College – Howard Thurman

**Office of the President: Florence Matilda Read      Organizational Correspondence      Box 13**

Folder 1	Atlanta Univ. Dean Sage 1929-1930
Folder 2	Atlanta Univ. Dean Sage 1930-1931
Folder 3	Atlanta Univ. Dean Sage 1932
Folder 4	Atlanta Univ. Dean Sage 1933
Folder 5	Atlanta Univ. Dean Sage 1934-1936
Folder 6	The Story of Spelman by Pres. F.M. Read First Draft pp 1-299
Folder 7	The Story of Spelman by Pres. F.M. Read First Draft pp 300-531
Folder 8	The Story of Spelman by Pres. F.M. Read Second Draft pp 1-291
Folder 9	The Story of Spelman by Pres. F.M. Read Second Draft pp 1-204
Folder 10	The Story of Spelman by Pres. F.M. Read Second Draft pp 292-531 with appendix
Folder 11	The Story of Spelman by Pres. F.M. Read Second Draft pp 205-448
Folder 12	The Story of Spelman by Pres. F.M. Read Second Draft pp 1-322 with appendix,
Folder 13	The Story of Spelman by Pres. F.M. Read Third Draft pp 1-175
Folder 14	The Story of Spelman by Pres. F.M. Read Third Draft pp 176-306(9) with appendix
Folder 15	The Story of Spelman by Pres. F.M. Read Third Draft pp 578-701 with appendix
Folder 16	The Story of Spelman by Pres. F.M. Read Third Draft pp 307-448 with appendix
Folder 17	The Story of Spelman by Pres. F.M. Read Third Draft pp 449-577
Folder 18	The Story of Spelman by Pres. F.M. Read Fourth Draft Early life -1881
Folder 19	The Story of Spelman by Pres. F.M. Read Fourth Draft 1882-1906
Folder 20	The Story of Spelman by Pres. F.M. Read miscellaneous pages of manuscript The Story of Spelman College, book

**Office of the President: Florence Matilda Read      Organizational Correspondence      Box 14**

Folder 1	Spelman College – Read, 1927
Folder 2	Spelman College – Read, 1928 (Jan. – Apr.)
Folder 3	Spelman College – Read, 1928 (May – Dec.)
Folder 4	Spelman College – Read, 1929 (Jan – Apr.)
Folder 5	Spelman College – Read, 1929 (May – Sept.)
Folder 6	Spelman College – Read, 1929 (Oct. – Dec.)
Folder 7	Spelman College – Read, 1930 (Jan – May)

Folder 8	Spelman College – Read, 1930 (June – Dec)
Folder 9	Spelman College – Read, 1931
Folder 10	Spelman College – Read, 1932
Folder 11	Spelman College – Read, 1933
Folder 12	Spelman College – Read, 1934
Folder 13	Spelman College – Read, 1935-1937
Folder 14	Spelman College – Rosenwald Fund
Folder 15	Spelman College – Minutes
Folder 16	Spelman College – Trustees (1928-1929)
Folder 17	Spelman College – Trustees (1930-1935)
Folder 18	Spelman College – Affiliation with Atlanta Univ. & Morehouse College
Folder 19	Excerpts from Report of President, Read, May 10, 1940
Folder 20	Report of the President, Read, April 25, 1941
Folder 21	Report of the President, Read, April 24, 1942 (2)
Folder 22	Report of the President, Read, 1942-1943
Folder 23	Report of the President, Read, April 3, 1952
Folder 24	Spelman College – Administrative & Service Staff, Oct. 31, 1939
Folder 25	Spelman College Correspondence “M-P”
Folder 26	Correspondence #1
Folder 27	Correspondence #2
Folder 28	Correspondence #3
Folder 29	Correspondence #4
Folder 30	Correspondence #5
Folder 31	Correspondence #6 (Arnett, Tapley, Read, Chadwick, etc.)
Folder 32	Spelman College – Faculty and Staff #1
Folder 33	Spelman College – Faculty and Staff #2
Folder 34	Spelman College – Faculty and Staff #3
Folder 35	Spelman College – Faculty and Staff #4
Folder 36	Spelman College – Faculty and Staff #5
Folder 37	Spelman College – Faculty and Staff #6
Folder 38	Spelman College – Faculty and Staff #7
Folder 39	Spelman College – Faculty and Staff: Teachers Insurance & Annuity #1
Folder 40	Spelman College – Faculty and Staff: Teachers Insurance & Annuity #2
Folder 41	Spelman College – Faculty, FMR Notes
Folder 42	Spelman College Faculty Meetings – printed matter
Folder 43	Spelman College Faculty Meetings 1948-1952
Folder 44	Faculty: Russell, Randa Dr.
Folder 45	Faculty: Rogers, Mrs. Donald W./ Evelyn Gibbs
Folder 46	Faculty: Saine, Lynette M., Dr. #1
Folder 47	Faculty: Saine, Lynette M., Dr. #2
Folder 48	Presidents Council

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 15**

Folder 1	Spelman College Financial #1
Folder 2	Spelman College Financial #2

Folder 3	Spelman College Financial #3
Folder 4	Spelman College Financial #4
Folder 5	Spelman College Financial #5
Folder 6	Spelman College Financial #6
Folder 7	Spelman College Financial #7
Folder 8	Spelman College Financial #8
Folder 9	Spelman College Financial – Chase National Bank #1
Folder 10	Spelman College Financial – Chase National Bank #2
Folder 11	Spelman College Financial – Chase National Bank #3
Folder 12	Spelman College Financial – Chase National Bank #4
Folder 13	Atlanta Univ. Summer School #1
Folder 14	Atlanta Univ. Summer School #2
Folder 15	Atlanta Univ. Summer School #3
Folder 16	Atlanta Univ. Summer School #4
Folder 17	Atlanta Univ. Summer School 1928-1930
Folder 18	Atlanta Univ. Summer School 1931-1932
Folder 19	Atlanta Univ. Summer School 1933
Folder 20	Atlanta Univ. Summer School 1934
Folder 21	Atlanta Univ. Summer School 1935
Folder 22	Atlanta Univ. Summer School 1936
Folder 23	Atlanta Univ. Summer School 1937
Folder 24	Atlanta Univ. Summer School 1938-1939
Folder 25	Atlanta Univ. Summer School 1940
Folder 26	Atlanta Univ. Summer School 1941
Folder 27	Atlanta Univ. Summer School – Demonstration School 1934 #1
Folder 28	Atlanta Univ. Summer School – Demonstration School 1934 #2
Folder 29	Atlanta Univ. Summer School – Demonstration School 1934 #3
Folder 30	Morehouse-Spelman Summer School Library Science 1930
Folder 31	Atlanta Univ. Summer School – Ministers Institute 1933, 1934, 1936, 1938, 1946
Folder 32	Atlanta Univ. Summer School One Teacher Rural School, 1933
Folder 33	Atlanta Univ. Summer School - Progressive Educ. School, 1933
Folder 34	Atlanta Univ. Summer School Rules & Regulations (for all ages)
Folder 35	Atlanta Univ. Summer School Rural Educ. Conf. 1934 #1
Folder 36	Atlanta Univ. Summer School Rural Educ. Conf. 1934 #2
Folder 37	Atlanta Univ. Rural Institute 1937
Folder 38	Atlanta Univ. Treasurer 1929-1933
Folder 39	Atlanta Univ. Treasurer 1934-1943
Folder 40	Atlanta Univ. "T"

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 16**

Folder 1	Atlanta Univ. Summer Theater 1934-1935
Folder 2	Atlanta Univ. Summer Theater 1936-1938
Folder 3	Atlanta Univ. Summer Theater 1939-1942
Folder 4	Atlanta Univ. Summer Theater 1943-1947
Folder 5	Atlanta Univ. Summer Theater 1948-1950

Folder 6	Atlanta Univ. Summer Theater 1951-1952
Folder 7	Atlanta Univ. Summer School 1942
Folder 8	Atlanta Univ. Summer School 1943
Folder 9	Atlanta Univ. Summer School 1944
Folder 10	Atlanta Univ. Summer School 1945 #1
Folder 11	Atlanta Univ. Summer School 1945 #2
Folder 12	Atlanta Univ. Summer School 1946
Folder 13	Atlanta Univ. Summer School 1947
Folder 14	Atlanta Univ. Summer School 1948
Folder 15	Atlanta Univ. Summer School 1949
Folder 16	Atlanta Univ. Summer School 1950 & 1952
Folder 17	Atlanta Univ. Summer School 1951
Folder 18	Atlanta Univ. Summer School Financial 1928 thru 1933
Folder 19	Atlanta Univ. Summer School Financial 1934 thru 1937
Folder 20	Atlanta Univ. Summer School Financial 1938 thru 1940
Folder 21	Atlanta Univ. Summer School Financial 1941 thru 1947
Folder 22	Atlanta Univ. Summer School Statistical Reports – Annual #1
Folder 23	Atlanta Univ. Summer School Statistical Reports – Annual #2
Folder 24	Atlanta Univ. Summer School Statistical Reports – Annual #3
Folder 25	Atlanta Univ. Summer School Statistical Reports – Annual #4
Folder 26	Atlanta Univ. Statistics 1932-1934
Folder 27	Atlanta Univ. Statistics 1935-1936 #1
Folder 28	Atlanta Univ. Statistics 1935-1936 #2
Folder 29	Atlanta Univ. Statistics 1936-1937
Folder 30	Atlanta Univ. Statistics 1937-1938 #1
Folder 31	Atlanta Univ. Statistics 1937-1938 #2
Folder 32	Atlanta Univ. Statistics 1938-1939
Folder 33	Atlanta Univ. Statistics 1939-1940
Folder 34	Atlanta Univ. Statistics 1940-1941
Folder 35	Atlanta Univ. Statistics 1941-1942
Folder 36	Atlanta Univ. Statistics 1942-1943
Folder 37	Atlanta Univ. Statistics 1943-1944
Folder 38	Atlanta Univ. Statistics 1944-1945
Folder 39	Atlanta Univ. Statistics 1945-1946
Folder 40	Atlanta Univ. Statistics 1946-1947
Folder 41	Atlanta Univ. #1
Folder 42	Atlanta Univ. #2
Folder 43	Atlanta Univ. #3
Folder 44	Atlanta Univ. #4

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 17**

Folder 1	Spelman College Correspondence #1
Folder 2	Spelman College Correspondence #2
Folder 3	Family/Friends Correspondence
Folder 4	Miscellaneous Correspondence #1

Folder 5	Miscellaneous Correspondence #2
Folder 6	Atlanta Univ. Correspondence
Folder 7	Faculty/Staff
Folder 8	Addresses made by Florence M. Read #1
Folder 9	Addresses made by Florence M. Read #2
Folder 10	Spelman College Budget
Folder 11	Morgan Hall Blueprints (2)
Folder 12	Magazine Articles
Folder 13	General Education Board
Folder 14	Howard Thurman
Folder 15	News/Magazine Articles #1
Folder 16	News/Magazine Articles #2
Folder 17	Bulletins/Brochures/Programs #1
Folder 18	Bulletins/Brochures/Programs #2
Folder 19	Bulletins/Brochures/Programs #3
Folder 20	Bulletins/Brochures/Programs #4
Folder 21	Bulletins/Brochures/Programs #5
Folder 22	Bulletins/Brochures/Programs #6
Folder 23	Bulletins/Brochures/Programs #7
Folder 24	Bulletins/Brochures/Programs #8
Folder 25	Bulletins/Brochures/Programs #9
Folder 26	Bulletins/Brochures/Programs #10
Folder 27	Bulletins/Brochures/Programs #11
Folder 28	Bulletins/Brochures/Programs #12
Folder 29	Bulletins/Brochures/Programs #13
Folder 30	Bulletins/Brochures/Programs #14

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 18**

Folder 1	Correspondence #1
Folder 2	Correspondence #2
Folder 3	Misc. Correspondence #1 (short-hand)
Folder 4	Misc. Correspondence #2 (short-hand)
Folder 5	Misc. Correspondence #3
Folder 6	Financial Correspondence
Folder 7	Morehouse College correspondence #1
Folder 8	Morehouse College correspondence #2 (fragile)
Folder 9	Letter from Elizabeth Prophet, June 25, 1935 (fragile)
Folder 10	Fragments of unknown documents (fragile – do not use for reference)
Folder 11	Atlanta University Agreement – Official Copy 1929-31
Folder 12	Dedication of Sisters Chapel, May 19, 1927- Official Copy
Folder 13	Dedication of Sisters Chapel, May 19, 1927- Reference Copy
Folder 14	The Atlanta University Bulletin 1909-1910
Folder 15	Correspondence – Lucy Hale Tapley 1927 re Data on property and buildings
Folder 16	Clipping File
Folder 17	Correspondence #3

Folder 18	Correspondence #4
Folder 19	Biographical Data of F.M. Read
Folder 20	Scroll to F.M. Read, 1953
Folder 21	Report of the Trustees of The Ford Foundation, 9-27-1950

<b>Office of the President: Florence Matilda Read</b>	<b>Organizational Correspondence</b>	<b>Box 19</b>
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Folder 1	Review of Investments, Nov. 30, 1935
Folder 2	Trevor Arnett's Funeral
Folder 3	Papers re: Honorary Degree, Sept. 6, 1961
Folder 4	Introductory Remarks by Josephine Harreld Love, Aug. 1953
Folder 5	Clipping file
Folder 6	Spelman Catalog 1909-1910 (partial copy)
Folder 7	Manuscript "Race Relations in Terms of People"
Folder 8	Programs from Various Activities
Folder 9	Book reviews and reading lists
Folder 10	Spelman Catalog 1890-91 (photocopy)
Folder 11	The Christian Index, May 26, 1927
Folder 12	Outline of the Life of Christ
Folder 13	"Negro Bell Carol" by Willis Laurence James, 1952 (signed)
Folder 14	"Cabin Boy Call" by Willis Laurence James, 1943 (signed)
Folder 15	"The Crucifixion" by Ira Dea. Reid
Folder 16	"John Henry" by Ira Dea. Reid
Folder 17	"The Man who Died at Twelve O'clock" author unknown
Folder 18	"What a Morning" by E.L. Simon
Folder 19	"The Flute of jade" author unknown
Folder 20	Miscellaneous programs
Folder 21	Miscellaneous correspondence, notes, cards
Folder 22	Dedication of Abby Aldrich Rockefeller Hall, Dec. 5
Folder 23	Papers from the "History of Oread Collegiate Institute
Folder 24	The Spelman Story scrapbook documents #1
Folder 25	The Spelman Story scrapbook documents #2
Folder 26	The Spelman Story scrapbook documents #3
Folder 27	The Spelman Story scrapbook documents #4
Folder 28	The Spelman Story scrapbook documents #5
Folder 29	The Spelman Story scrapbook documents #6
Folder 30	Vertical File "A" American Association of University Women
Folder 31	Vertical File "A" Anniversary Banquet 1927-1947
Folder 32	Vertical File "A" Atlanta University Center
Folder 33	Vertical File "B" #1
Folder 34	Vertical File "B" #2
Folder 35	Vertical File "B" #3
Folder 36	Vertical File "B" Birthday Greetings: Telegrams & special messages
Folder 37	Vertical File "B" Book of the Month Club
Folder 38	Vertical File "C" #1
Folder 39	Vertical File "C" #2

Folder 40	Vertical File "C" #3
Folder 41	Vertical File "C" #4
Folder 42	Vertical File "C" #5
Folder 43	Vertical File "C" Christmas Cards mailed 1932-1940
Folder 44	Vertical File "C" Christmas Cards, Records or Mailing 1940 - #1
Folder 45	Vertical File "C" Christmas Cards, Records or Mailing 1940 - #2
Folder 46	Vertical File "C": Clark, Mary Augusta
Folder 47	Vertical File "C": Clippings
Folder 48	Vertical File "C": Constantinople College for Women
Folder 49	Vertical File "C": Cooper, Jane
Folder 50	Vertical File "C": Craig Colgate & Co.
Folder 51	Vertical File "C": Czar, Peter
Folder 52	Vertical File "D" #1
Folder 53	Vertical File "D": Danton, Mr. & Mrs. George H.
Folder 54	Vertical File "D": Donations
Folder 55	Vertical File "E" #1
Folder 56	Vertical File "E" #2
Folder 57	Vertical File "F" #1
Folder 58	Vertical File "F" #2
Folder 59	Vertical File "F" #3
Folder 60	Vertical File "F": Ferguson, Harold K. died 12/9/43
Folder 61	Vertical File "F": Foster, William Trufant #1
Folder 62	Vertical File "F": Foster, William Trufant #2
Folder 63	Vertical File "F": Foster, William Trufant #3
Folder 64	Vertical File "F": Foster, William Trufant #4
Folder 65	Vertical File "F": Foster, William Trufant (publication & pamphlets)

<b>Office of the President: Florence Matilda Read</b>	<b>Newspapers, Magazines, Programs</b>	<b>Box 20</b>
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Folder 1	Newspaper clippings #1
Folder 2	Newspaper clippings #2
Folder 3	Newspaper clippings #3
Folder 4	Newspaper clippings #4
Folder 5	Newspaper clippings #5
Folder 6	Newspaper clippings #6
Folder 7	75 <sup>th</sup> Annual Report of Morehouse College #1,
Folder 8	75 <sup>th</sup> Annual Report of Morehouse College #28
Folder 9	Magazines/Journals #1
Folder 10	Magazines/Journals #2
Folder 11	Brochures/Manuals #1
Folder 12	Brochures/Manuals #2
Folder 13	Brochures/Manuals #3
Folder 14	Spelman College Programs #1
Folder 15	Spelman College Programs #2
Folder 16	Spelman College Programs #3
Folder 17	Spelman College Programs #4

Folder 18 Spelman College Christmas Programs  
Folder 19 Atlanta Univ. Programs/Brochures

**Office of the President: Florence Matilda Read**

**Books, Manuals, Brochures**

**Box 21**

John Hope (2) hard copies  
The Boston Cooking School Cook Book by Fannie Merritt Farmer  
Modern Arms and Free Men by Vannevar Bush  
The Scottish National War Memorial at the Castle of Edinburgh  
Reed College Annual 1915  
Atlanta University Report of the Acting President for Year Ending June 30, 1937  
Atlanta University Report of the President for the Academic Year Ending 1937-1938  
Atlanta University Report of the President for the Academic Year Ending 1938-1939  
Atlanta University Report of the President for the Academic Year Ending 1939-1940  
Atlanta University Report of the President for the Academic Year Ending 1940-1941  
A Study of Cooperation in the Atlanta University Center, Dec. 1, 1946 (2)  
Conference on Vocational Guidance and Education for Negroes, Dec. 9-14, 1935  
The Palace of Westminster  
Vienna and Environs 1923  
Reed College Record, Portland: Oregon, Dec. 1919  
Stories about Warwick  
Remarks of the Retiring Chairman Mr. John D. Rockefeller, Jr., April 3, 1940  
The Western Highlands & The Isles of Youth Scotland, Season 1939  
Discriminations in Higher Education  
Everything Correlates (2)  
Old Edinburgh 1939  
Dear Old London (w/ papers enclosed)  
Report of the Treasurer of Morehouse College 1939-1940  
Report of the Treasurer of Morehouse College 1940-1941  
Report of the Treasurer of Morehouse College 1941-1942  
Report of the Treasurer of Morehouse College 1945-1946  
Report of the Treasurer of Morehouse College 1946-1947  
Financial Statement of Morehouse College 1936-1937  
Financial Statement of Morehouse College 1937-1938  
Financial Statement of Morehouse College 1938-1939  
Strivin' by John M. Ross  
Folder 1 Bulletins/Brochures/Programs Atlanta Univ. #1  
Folder 2 Bulletins/Brochures/Programs Atlanta Univ. #2  
Folder 3 Morehouse College Bulletins/Programs/Quarterly  
Folder 4 Atlanta University Leadership: The Heart of the Race Problem 1931 (2)

**Office of the President: Florence Matilda Read**

**Manuals**

**Box 22**

Report of The Committee of Investigation of Certain Phases of Negro Education in LA  
The Second Annual Report, President's Report Morehouse College, 1942

The Third Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1943  
 The Fourth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1944  
 The Fifth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1945  
 The Tenth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1950  
 The Twelfth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1952  
 The Thirteenth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1943  
 The Fourteenth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1954  
 The Seventeenth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1957  
 The 25th Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1965  
 The 26th Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1966  
 Community Council of the Atlanta Area, Inc. Background for Decision-making 1967  
 History of the Transfers of Land and Buildings in connection with Development...of AUC...(2)  
 History of the Transfers of Land and Buildings in connection with Development of the Plan of Aff...(2)  
 Russell Sage Foundation/Annual Report 66-67  
 National Merit Scholarship Corp., Annual Report 1965, The Merit Program: the first decade  
 Atlanta University, Atlanta, Georgia, Report of President 1946  
 Atlanta University, Atlanta, Georgia, Report of President 1947  
 Atlanta University, Atlanta, Georgia, Report of President 1948  
 Atlanta University, Atlanta, Georgia, Report of President 1949  
 Atlanta University, Atlanta, Georgia, Report of President 1950  
 Education and Racial Adjustment, Report of Peabody Conference on Dual Education...  
 Columbus Georgia/Colored Columbus Directory and Year Book 1926-1927  
 Ford Fund Educational AID Program/Report ...for 1966  
 W.K. Kellogg Foundation Annual Report 1955-1956  
 W.K. Kellogg Foundation Annual Report 1957

**Office of the President: Florence Matilda Read**

**Books**

**Box 23**

Asking Why by Oxford University Press  
 Victoria: A Pig in A Pram, by Mary Ellen Chase  
 Pen Pictures by Laura Austin Dickinson  
 Tetes De Pont by Valiquette  
 The Story of the Lighthouse by Mary Ellen Chase  
 Russian Diary by Gaylord P. Harnell  
 Araminta by Eva Knox Evans  
 Making Religion Read by Nels F.S. Ferre  
 Though Through Space by Sir Hubert Wilkins and Harold Sherman  
 Do Americans Really Value Education? By Abraham Flexner  
 My Life My Country My World by Gloster, Farrison & Tillman  
 My Eight Years in China, by George A. Fitch  
 Practical Farming for the South by Benjamin F. Bullock  
 Iron Out of Calvary by Walter P. Hall  
 Wind and Blue Water by Laura Armistead Carter  
 The Lovely Ambition, by Mary Ellen Chase  
 The Road to Plenty by Foster and Catchings  
 The Great Conjecture Kirkland by Winifred Kirkland

Plato and Modern Education by Sir Richard Livingstone  
The Essays of Elia by Charles Lamb  
John Wesley A Portrait by Abram Lipsky  
Remembered Encounters by Claudia White Harreld  
A Heart-Warming Experience by Alexander W. Armour  
The Christian Faith by Nels F.S. Ferre  
Sketch of Russian History by James W. Gerard  
Little Bird Blue by William L. and Irene Finley  
European Manifesto by Pierre De Lanux  
Country Life Stories by Cannon and Whiting  
Protestantism, edited by William K. Anderson  
Giant by Edna Ferber  
Profits, by Foster and Catchings  
Progress and Plenty, by Foster and Catchings  
Business Without A Buyer, by Foster and Catchings  
The Princess and Maud, by Alfred Lord Tennyson  
Pilgrim's Progress from This World to That Which is the Come, by John Bunyan  
Lessons on Objects, by E. A. Seldon

**Office of the President: Florence Matilda Read**

**Photographs**

**Box 24**

7 ½ x 11 ¾ framed black/white picture Mr. Harlew 6/30/1025  
7 ½ x 11 ¾ framed black/white picture Mr. Andrew Balfmus  
9 x 12 framed black/white picture, military man with mustache  
10 x 12 framed black/white picture of man with bow tie and hat 1928  
8 x 12 framed black/white (cracked glass) picture of Mr. Schmidt  
11 ¾ x 14 framed black/white picture of man seated in chair  
10 ½ x 14 framed black/white picture of William Foster, June 6, 1928  
11 ½ x 15 framed black/white (no glass) of sculpture of Abraham \_\_\_\_\_, Jan. 24, 1928  
8 x 10 framed black/white picture of two men with hats  
6 ½ x 8 ¾ framed black/white picture of man  
6 x 9 ½ framed black/white picture of military man with mustache  
5 x 7 unframed black/white picture of little girl sitting on grass (possibly Read as a child)  
5 ½ x 7 ¾ framed black/white picture of Dr. John Hope  
7 x 10 ¼ framed black/white picture of Edith Frankel (dressed in nurse uniform)  
8 x 10 ¼ framed color picture of young woman

**Office of the President: Florence Matilda Read**

**Photographs**

**Box 25**

Folder	1	Florence M. Read pictures: Folder #1
Folder	2	Pictures suggested for Spelman History: Folder #2
Folder	3	Pictures of AUC Building: Folder #3
Folder	4	F.M. Read Family pictures: Folder #4
Folder	5	Pictures (various) #1: Folder #5
Folder	6	Pictures (various) #2: Folder #6

Folder 7 Pictures (various) #3: Folder #7  
 Folder 8 Pictures (various) #4: Folder #8  
 Folder 9 Pictures (various) #5: Folder #9  
 Folder 10 Pictures (various) #6: Folder #10  
 Folder 11 Pictures (various) #7: Folder #11  
 Folder 12 11 x 13 unframed black/white print of John Hope and another man in regalia (2) in envelop

12 x 15 ½ framed (no glass) black/white picture at desk in chair

**Office of the President: Florence Matilda Read**

**Ephemera**

**Box 26**

Folder 1 Drawing from/of Harold B. Allen to F.M. Read  
 Folder 2 Souvenir Napkins Retirement Florence M. Read 1953  
 Folder 3 Menus (foreign) #1  
 Folder 4 Menus (foreign) #2

Folder 5 Misc. Artifacts envelop: beige w/ yellow flowers handkerchief, bookmark, misc. pamphlets, business cards, key to FMR's trunk and other keys, beige handkerchief from C.A. White, white handkerchief within card, white with rust color flowers handkerchief within card, beige w/ pink ribbon 3 ½ x 4 1927 booklet, Autumn Carnival tickets, banners, book mark w/ photo, Artifact #12 a bag to a rag with a writing taped to it, envelop with Golden Wedding Song enclosed

Folder 6 Envelops with ribbons  
 Folder 7 Map  
 Folder 8 Miscellaneous documents  
 Folder 9 Stamps #1  
 Folder 10 Stamps #2  
 Folder 11 Florence M. Read Journal (loose) #1  
 Folder 12 Florence M. Read Journal (loose) #2  
 Folder 13 Florence M. Read Journal – Heading of notes during 1928  
 Folder 14 Clippings Journal (6 x 9 ½ , blue) of F.M. Read with its contents  
 Folder 15 Journal (Ivan Allen-Marshall Co., Black, 5 ¾ x 8 ¼ , of F.M. Read with its contents #1  
 Folder 16 Journal (Ivan Allen-Marshall Co., Black, 5 ¾ x 8 ¼ , of F.M. Read with its contents #2  
 Folder 17 Journal, 4x7 (brown), of F.M. Read with its contents  
 Folder 18 Journal, 3 ½ x 6 (black) of F.M. Read with its contents  
 Folder 19 Journal, 3 ¾ x 6 (black) of F.M. Read with its contents  
 Folder 20 Diary (perpetual) of F.M. Read (papers enclosed) 4 ½ x 7, black w/ latch  
 Folder 21 Drawing: Bundu Bush Maid – Gift to Ms. Read 1951

Chemical Bank & Trust finance book (black, 7x 8 ½) Mar. 20, 1935 -Dec. 7, 1935  
 Chemical Bank & Trust finance book (black, 7x 8 ½) Dec. 7, 1935 – Aug. 18, 1936  
 Chemical Bank & Trust finance book (black, 7x 8 ½) Sept. 1, 1936 – April 15, 1937  
 SunLife Assurance Canada passport wallet 4x6 ½  
 Calendar sheets 1945 w/ F.M. Read entries 3 ½ x 6 ¼  
 Calendar 5 ¼ x 8 ½ 1949 navy, no entries  
 C.W.C Stenographer's Note Book 5 ¾ x 9

Coin in white box (6 x 8) for Miss Read  
 The Temple booklet 3 ¾ x 7  
 Journal (brown) 4x6 ¾ (blank)  
 Moore book of poetry 4 ¼ x 6 ½

**Office of the President: Florence Matilda Read**

**Ephemera**

**Box 27**

White with blue stripped handkerchief  
 Purses (2) and beaded necklace to F.M. Read from Glenna Hayes in 6x8 box  
 Albums (3), The Daily Dozen, Musical Health Building  
 Business cards of Florence M. Read in small box  
 Praha booklet 8 x 9 ½  
 Anniversary Reminder and Telephone Index  
 The Crowning Year and Other Poems 6 ¾ x 8  
 The Houses of Parliament Loan booklet (detachable postcards) 3 ½ x 6  
 Verses on Mans Mortalitie with an other of The Hope of His Resurrection (gift)  
 Decorative folders 12x 16 ½ La Mere Laborieuse  
 Decorative folders 10 ½ x 16 ½ with decorative Asian cover  
 Artifact: burgundy cup  
 Artifact #6: Distinguished Service Award to Miss Florence M. Read from Chi Chapter, Phi Beta.. (wooden with metal angel)  
 Artifact #17 small head statue  
 Artifact #18 small vase, light burgundy  
 Ceramic horn with African facemask built in  
 Florence M. Read Personal Clippings book, black, 9 ¼ x 11 x ½  
 Budapest clippings book 8 x 5 ½

**Office of the President: Florence Matilda Read**

**Ephemera**

**Box (flat) 28**

Regalia cap, 6 ¾ size, black w/ tassel, FMR initials inside cap  
 Regalia hoods: 3 (beige, blk, light green); (purple, black, yellow, burgundy)(purple, black, fushia)

**Office of the President: Florence Matilda Read**

**Ephemera: Scrapbook 1-3**

**Box 29**

Scrapbook 1  
 Scrapbook 2  
 Scrapbook 3

**Office of the President: Florence Matilda Read**

**Ephemera: Scrapbook**

**Box 30**

Scrapbook 4  
 Scrapbook 5

Folder 1	Matilda Mesick to Florence Read, November 24, 1905
Folder 2	Ellen B. Talbot to Florence Read, March 6, 1909
Folder 3	Amy Lewis to Florence Read, March 12, 1909
Folder 4	Amy Lewis to Florence Read, March 26, 1909
Folder 5	Amy Lewis to Florence Read, April 1, 1909
Folder 6	Jeannette Marks to Florence Read, April 1, 1909
Folder 7	Jeannette Marks to Florence Read, April 5, 1909
Folder 8	Florence Purington to Florence Read, April 3, 1909
Folder 9	Florence Purington to Florence Read, April 5, 1909
Folder 10	Harriet G. Crighton to Florence Read, April 17, 1909
Folder 11	W. E. Read to Florence, May 10, 1909
Folder 12	Mary E. Holmes to Florence Read, May 23, 1909
Folder 13	Susan Almira Bacon to Florence Read
Folder 14	Avery H. Turner to Florence Read
Folder 15	C. S. Smith to Florence Read
Folder 16	S. E. Smith to Florence Read
Folder 17	"The Beast" to Florence Read
Folder 18	Freshman English Examination, February 3, 1906
Folder 19	Geometry Assignment, February 1906
Folder 20	Trigonometry Assignment, February 1906
Folder 21	Latin Translation Assignment, n.d.
Folder 22	Latin Translation Assignment, February 1906
Folder 23	Philosophy Assignment, 1 <sup>st</sup> Semester 1908-09
Folder 24	History Assignment, 1 <sup>st</sup> Semester 1908-09
Folder 25	Class Notes, n.d.
Folder 26	English Literature Assignment, 1 <sup>st</sup> Semester, 1908-09
Folder 27	"A Plea for Suffrage for Women!", Brief Drawn Up by a convocation of Politic Worms
Folder 28	"To the Electors of the Town of Schodack", October 1905
Folder 29	Mt. Holyoke College Songs, n.d.
Folder 30	Petition draft, n.d.
Folder 31	Founders Day Mount Holyoke College program, November 10, 1908
Folder 32	Founders Day Mount Holyoke College program (2), November 8, 1907
Folder 33	Founders Day Mount Holyoke College program, November 8, 1906
Folder 34	Butterfly Read
Folder 35	"O' Most Merciful Judge", n.d.
Folder 36	Newspaper Clippings, 1908-1909
Folder 37	New York Hippodrome Souvenir books, 1908-1909
Folder 38	The Scroll Commencement Issue, 1936

Artifacts (various):

2 ¾ x 3 Special Safety match box (yellow)

2 ¾ x 4 green suede Prospect House, Mt. Holyoke College, June 9, 1909 menu book  
 3 x 5 red Mt. Holyoke College Student Handbook 1906 (note enclosed)  
 3 x 5 light blue Mt. Holyoke College Student Handbook 1907  
 3 x 5 light blue Mt. Holyoke College Student Handbook 1908  
 1 x 3 ½ skelton without skull with yellow ribbon attached to wrist bone  
 2 ¾ x 4 ¾ envelop with butterfly/worm artwork with poem attached on heart-shape paper/yellow ribbon  
 3 ½ x 3 ¾ green/beige paper artwork  
 2" hairpin with gold ribbon  
 ½ Miniature metal dog with red ribbon  
 1" miniature metal binocular with red ribbon  
 3" pin with "H" ribbon banner  
 3" linen pouch with yellow ribbon

**Office of the President: Florence Matilda Read**

**Ephemera**

**Box (oversized) 33**

*The Holy Bible Complete and How to Understand It.* Property of William (Bill) E. Read – nephew of Florence M. Read, 4<sup>th</sup> President of Spelman College

Scrapbook of Florence M. Read – Spelman College Programs, 1927-1932

**Office of the President: Florence Matilda Read**

**Restricted**

**Box 34**

Folder 1 Closed to public  
 Folder 2 Closed to public