

PASSPORT FAIR

Tuesday, December 9 | 10:00 AM–4:00PM
Location: BDT Suites Private Dining Room

What to Bring to Get Your U.S. Passport

1. Evidence of U.S. Citizenship: *(one of the following)*

- Certified copy of your Birth Certificate
- Original Certificate of Naturalization or Citizenship
- Original Report of Birth Abroad
- Previously issued, undamaged, U.S. Passport

2. Present Photo Identification: *(one of the following)*

- Driver's License
- State ID Card
- Current Passport
- Military ID

3. Passport Fee(s): **(CHECK OR MONEY ORDER ONLY)**

Passport Book or Card Routine Processing 4 to 6 Week	
Adult Book (16 over)	\$130
Minor Book (Under 16)	\$100
Adult Book & Card	\$160
Minor Book & Card	\$115

Passport Book Expedited Processing 2 to 3 Weeks (Additional \$60.00)		*Add On OPTIONAL 1-2 DAY RETURN DELIVERY FEE (RDF) of \$22.05*added below	
Adult Book (16 over)	\$190	w/RDF	\$212.05
Minor Book (Under 16)	\$160	w/RDF	\$182.05
Adult Book & Card	\$220	w/RDF	\$242.05
Minor Book & Card	\$175	w/RDF	\$197.05

Check or Money Order Only made payable to "U.S. Department of State"

4. Execution Fee (\$35, processing) and Photo Fee (\$15) must be paid with Cash Only

- You may bring your own passport photo.
- GSU Passport Services reserves the right to reject any photos that are not within the U.S. Department of State Passport Photo Guidelines.

For faster service, complete your passport application in advance of the passport fair.

- To complete your passport application, please do the following:
- Go to <https://pptform.state.gov/> and **complete the online passport application.**
- Print out your completed application and bring it to the Passport Fair.
- Provide a front and back photocopy of all your documents and IDs.
- Copies must be on plain white, 8 ½ x 11" paper.
- Images must be on one side of each paper only.
- **MINORS** (under 16) must be accompanied by both parents with photo ID or one parent with a signed, notarized [DS-3053](#) or signed [DS-5525](#).



PASSPORT PHOTOS ON-SITE! \$15

For more information, Online Forms or FAQ's
Visit travel.state.gov Or Call **1.877.487.2778**

**Accepted by: Georgia State University, Clarkston
Campus**

Passport Acceptance Facility

555 North Indian Creek Drive
Building CS, Lobby
678.891.3320 Passport@gsu.edu
Mon, Tues & Thru: 9AM – 4PM
Fri: 9AM–3PM
CLOSED: WEDNESDAY