

## Office of the President: Florence Matilda Read Collection, 1906-1973

### Scope and Content

The collection of the Office of the President: Florence Matilda Read includes documents and artifacts between 1906 through 1961, and is 33 linear feet. The collection includes correspondence (personal and organizational), newspapers, magazines, programs, brochures, manuals, journals, books, photographs, and ephemera ranging from Miss Read's academic regalia to her student memorabilia scrapbook detailing her matriculation at Mt. Holyoke College in the early 1900's.

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The collection contains materials from Miss Read's tenure at Spelman College, Atlanta University and Morehouse College. Materials from all three institutions have been combined in this collection as Miss Read's served concurrently at varying times, i.e, President of **Spelman College** (1927-1953), Acting president of **Atlanta University** upon the death of Dr. John Hope (1936-37), Treasurer of Atlanta University, Board of Trustee member, and Trustee of Atlanta University and **Morehouse College** (1927-1953). The materials have been arranged by title and groups. Materials, Biographical Information, Scope Notes, and Finding Aid were completed by Kassandra Ware, Archives assistant, Spelman College Archives, on September 3, 2010. Majority of biographical information of Miss Read, from the History and Traditions Handbook, 2009 Edition, provided by College Archivist, Taronda Spencer.

## **Biographical Note**

Miss Florence Matilda Read was born in Develan, New York in 1886. A graduate of Mount Holyoke College, Miss Read served in several capacities at Mount Holyoke, including work as her alma mater's Alumnae Secretary. In 1911, she joined the faculty of Reed College in Oregon where she also served as Secretary of the College. From 1920-1927, Miss Read was employed as Executive Secretary of the International Health Division of the Rockefeller Foundation. On June 15, 1927, the Board of Trustees appointed Miss Read to succeed Lucy Hale Tapley as the fourth president of Spelman College.

As a condition of her acceptance of the Spelman presidency, Miss Read insisted that the Board establish an endowment fund for the school to free it "from the whims of foundation boards and other entities." (Read, 212) The trustees used this proviso as a reason to seek and raise funds that eventually totaled more than \$3,000,000. During her tenure as president, Miss Read set in motion the institution's development as a liberal arts college. Within the first three years of her presidency, the elementary, junior high, and high school classes and Nurses Training Program were brought to conclusion or handed over, thereby concentrating all of the institution's resources and facilities on the enhancement of the college program. Spelman's high school division was transferred to Atlanta University and operated as the Atlanta University Laboratory School until 1942.

Miss Read also presided over another significant event in the College's history. It was in April 1929 that the signing of the "Agreement of Affiliation" between Spelman College, Morehouse College and Atlanta University occurred, establishing the foundation of the Atlanta University Center. Of particular importance to the Center was the presence of Atlanta University. The University's inclusion gave the undergraduate institutions immediate access to graduate programs in an era when graduates from Black colleges were still denied entrance to southern universities. With the addition of Clark and Morris Brown Colleges in 1957, the Interdenominational Theological Center in 1959, and the Morehouse School of Medicine in 1983, the Atlanta University Center became the largest consortium of Black colleges and universities in the country. Due to the Colleges' Agreement of Affiliation and growth, in June 1930, a \$450,000 grant from the Georgia Education Board was given and used to construct the Atlanta University Library which was dedicated on April 30, 1932.

In the 1920's, Spelman and many other Black colleges and universities looked to the Southern Association of Colleges and Schools (SACS) to evaluate their institutions against the recognized standards of universities and to offer constructive suggestions for improvements. Thwarted by the color line that excluded Black schools from its membership, the Association was finally persuaded in 1930 to alter its practice of only rating member institutions. The Southern Association undertook the inspection of Black colleges and universities, awarding status to seven institutions including Spelman. With Class A status awarded two years later in 1932, Spelman College was able to have its course credits and degrees accepted by institutions where Spelman students might wish to continue their studies.

Throughout the 1930's and 1940's, Spelman made substantial advances in strengthening the curriculum. On November 6, 1930, the Spelman Nursery and Kindergarten was opened, giving student teachers from the College opportunities for practical training. The school was the first of its kind at a women's or Black college. In addition to the work of caring for and teaching young children, the school also served as an instructional center for parents, a place of preparation for college students interested in professions dealing with young children, a research site for graduate students in education, home economics, and psychology, and an observation center for those interested in the care and training of young children.

Along with the development in the education program of the College, there was also a noticeable emphasis placed on the arts. For many Spelman students, their first solid exposure to the fine arts, especially in music, art, drama, and dance, took place at Spelman because of exclusionary practices in the South. The annual Christmas Carol Concert was first performed in 1927 by the Glee Clubs of both Spelman and Morehouse. The concert consisted of traditional American, French, German, and Haitian Christmas carols and Negro spirituals. For many in attendance, it was their first time attending a concert in the South where the seating was not segregated by race. The College also enjoyed the privilege of seeing and hearing national and international artists and speakers such as Marian Anderson, Langston Hughes, Roland Hayes, Paul Robeson, Max Bauer, Julius Rosenwald, Ralph Bunche, and Mary McLeod Bethune in Sisters Chapel.

This exposure was augmented by new courses in the fine arts. New faculty, such as Anne Cooke and John Ross in drama, Kemper Harreld and Willis Laurence James in music, Elizabeth Prophet and Hale Woodruff in art, and Florence Warwick, who began Spelman's dance program, were also added. Spelman students were also given the opportunity to actively participate in the arts. In the area of music, students could join the Glee Club, the Quartet, the Mixed Chorus, or the Spelman-Morehouse-Atlanta University Orchestra. Those interested in drama could join the Drama Guild or the University Players. Together with these activities in the arts, students were also afforded the chance to engage in literary pursuits. The first student newspaper, the *Campus Mirror*, was conceived and printed beginning in 1928. There was also an outlet for political expression with the institution of the Spelman Student Government Association, organized in 1942.

In 1947, after a thorough survey of the school, the American Association of Universities, an organization of graduate schools, placed Spelman on its approved list of colleges and universities. This recognition was tantamount to giving qualified Spelman women access to the best graduate schools in America. Only seven Black schools had met the Association's requirements, and three of the schools were in Atlanta: Spelman College, Morehouse College and Atlanta University.

In 1936, at the death of John Hope, president of Atlanta University, Miss Read, treasurer of the University, was appointed acting president. She served concurrently as president of Spelman and Atlanta University for more than a year until the appointment of Dr. Rufus Clement in July 1937. In 1943, Florence Read joined Dr. Frederick D. Patterson of Tuskegee Institute and the presidents of 18 other historically Black colleges and universities in establishing the United Negro College Fund (UNCF). Because of her reputation as a strong and capable leader among the presidents of the institutions in Atlanta, Miss Read was asked to join the planning committee for the first UNCF campaign. At the first meeting of the newly incorporated organization in May 1944, Miss Read was elected secretary of the corporation. She served in this position until 1953. Miss Read retired from Spelman College on July 1, 1953, and was named President Emerita of the College. Miss Read was a member of many organizations and clubs: American Association of University Women, Mount Holyoke College Alumnae Association, Women's Overseas League, National Arts Club (New York), Women's National Republican Club, and Phi Beta Kappa to name a few.

In 1961, *The Story of Spelman College*, written by Florence Read, was published.

Miss Read died on April 29, 1973 in Claremont, California. A memorial service honoring her and her extraordinary contributions to the Spelman College was held on its Campus in the fall of the same year [May, 1973, Spelman Messenger].

Office of the President:  
Florence Matilda Read  
1906-1961

September, 2010  
Spelman College Archives

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Florence Matilda Read Collection

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- Folder 1 Bailey, Maida (Mrs. Meredith Bailey) 1926-36
- Folder 2 Carpenter, Miriam
- Folder 3 Fitzgerald, Alice
- Folder 4 Glode, Edith 1927
- Folder 5 Holland (?) E. 1926
- Folder 6 Automobile Record Book (1940's)
- Folder 7 Abbadice (? Find full name) 1943-
- Folder 8 Abbadice to Ulelah (Chinsegut Hill Sanctuary) 1918-43
- Folder 9 Smith, Vernon – Letter 1949
- Folder 10 Wallace, Louise B. 1931-48
- Folder 11 Allusion to “Harlemtown” 1920 card
- Folder 12 Associated Gas and Elective (personal investment)
- Folder 13 Personal correspondence to F.M. Read from/to A. Jobling 1940-April/Sept. WWII references)
- Folder 14 Personal investment correspondence
- Folder 15 Personal letters to Florence Read 1929-1935
- Folder 16 Love, Josephine Harreld (1941- )
- Folder 17 Personal letters 1930-50
- Folder 18 Jacobs, W.P. 1925
- Folder 19 Jacobs, W.P. 1927 Report from Ceylon
- Folder 20 Knight, Janet 1927-
- Folder 21 MacNaughton, E,
- Folder 22 Robins, Margaret D.
- Folder 23 Letter to John D. Rockefeller
- Folder 24 Letters, cards, etc. prior to 1925
- Folder 25 Letters 1923
- Folder 26 Letters 1924
- Folder 27 Letters 1925
- Folder 28 Postcards 1925
- Folder 29 Letters 1926
- Folder 30 Postcards 1926 – including Christmas cards
- Folder 31 Personal letters 1926 (prior to Spelman)
- Folder 32 Letters 1927 (Jan. - May 30)
- Folder 33 Letters 1927 (June 1 – Aug. 30)
- Folder 34 Letters 1927 (Sept. 1 – Dec. 31)
- Folder 35 Murray, John
- Folder 36 Postcards 1927
- Folder 37 Letters and Notes (Jan.-May.30) 1928
- Folder 38 Letters 1928 (June 1 – Dec. 31)
- Folder 39 Postcards 1928
- Folder 40 Letters 1931
- Folder 41 Letters and Notes 1932
- Folder 42 Letters and Notes 1933
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Folder 45 Mystery letter 1920  
 Folder 46 Letters and Notes 1929  
 Folder 47 Christmas and New Year's Cards – Dated: 1929-32  
 Folder 48 Misc. Notes, Name cards, undated letters and cards  
 Folder 49 Read, Harry (Dr., Brother) 1926  
 Folder 50 F.M. Read's mother: Read, Nellie  
 Folder 51 Read's mother (pertaining to)  
 Folder 52 Read, William (Bill): nephew  
 Folder 53 Letters sent by Family members – 1941  
 Folder 54 Relatives  
 Folder 55 Recipes  
 Folder 56 Parsons, Ethel  
 Folder 57 Read, Mrs. Harry S. (Mande) 1927-53  
 Folder 58 Rigley, R.S. 1925-  
 Folder 59 Russell, Fred F.  
 Folder 60 Sympathy cards and notes re death of mother ('42) 1943  
 Folder 61 Thieninger, Louise (letters to) 1925  
 Folder 62 Cards, Notes: Rockefeller, John D., Jr.  
 Folder 63 Undated cards  
 Folder 64 Undated Misc.  
 Folder 65 Wedding Announcements 1920's  
 Folder 66 Undated letters – (possibly 1920's)  
 Folder 67 Cards & Letters 1930's  
 Folder 68 Cards & Letters 1940-1944  
 Folder 69 Cards & Letters 1945-1949  
 Folder 70 Cards & Letters 1950's  
 Folder 71 Cards & Letters 1960's  
 Folder 72 Christmas Cards to Pres. F.M. Read – 1944 #1  
 Folder 73 Christmas Cards to Pres. F.M. Read – 1944 #2  
 Folder 74 Cards  
 Folder 75 Personal: F.M.Read Income Tax Statements #1  
 Folder 76 Personal: F.M.Read Income Tax Statements #2  
 Folder 77 Personal: F.M.Read Income Tax Statements #3  
 Folder 78 Personal: F.M.Read Income Tax Statements #4  
 Folder 79 Personal Correspondence #1 (family)  
 Folder 80 Personal Correspondence #2 (family)  
 Folder 81 Personal Correspondence #3  
 Folder 82 Personal Correspondence #4

**Office of the President: Florence Matilda Read Personal Correspondence**

**Box 2**

Folder 1 Cornelia (Nellie) M. Read – mother of F.M. Read #1  
 Folder 2 Cornelia (Nellie) M. Read – mother of F.M. Read #2  
 Folder 3 Mrs. R.C. Hutchinson and Family – sister of F.M. Read  
 Folder 4 Herbert E. Read – brother of F.M. Read  
 Folder 5 Harry S. Read – brother of F.M. Read

Folder 6 William (Bill) E. Read – nephew of F.M. Read  
 Folder 7 Jane Elizabeth Read – niece of F.M. Read  
 Folder 8 Personal correspondence to F.M. Read from family #1  
 Folder 9 Personal correspondence to F.M. Read from family #2  
 Folder 10 Personal correspondence to F.M. Read from family #3  
 Folder 11 Personal correspondence to F.M. Read from family #4  
 Folder 12 Personal correspondence to F.M. Read from family #5  
 Folder 13 Personal correspondence to F.M. Read from friends, faculty, etc. #1  
 Folder 14 Personal correspondence to F.M. Read from friends, faculty, etc. #2  
 Folder 15 Personal correspondence to F.M. Read from friends, faculty, etc. #3  
 Folder 16 Personal correspondence to F.M. Read from friends, faculty, etc. #4  
 Folder 17 Personal correspondence to F.M. Read from friends, faculty, etc. #5  
 Folder 18 Personal correspondence to F.M. Read from friends, faculty, etc. #6  
 Folder 19 Personal correspondence to F.M. Read from friends, faculty, etc. #7  
 Folder 20 Personal correspondence to F.M. Read from friends, faculty, etc. #8  
 Folder 21 Personal correspondence to F.M. Read from friends, faculty, etc. #9  
 Folder 22 Personal correspondence to F.M. Read from friends, faculty, etc. #10  
 Folder 23 Personal correspondence to F.M. Read from friends, faculty, etc. #11  
 Folder 24 Personal documents of F.M. Read  
 Folder 25 Personal Cards to F.M. Read #1  
 Folder 26 Personal Cards to F.M. Read #2  
 Folder 27 Personal Cards to F.M. Read #3  
 Folder 28 Personal Cards to F.M. Read #4  
 Folder 29 Personal Cards to F.M. Read #5  
 Folder 30 Personal Cards to F.M. Read #6  
 Folder 31 Personal Cards to F.M. Read #7  
 Folder 32 Personal Cards to F.M. Read #8  
 Folder 33 Post Cards (Blank) #1  
 Folder 34 Post Cards (Blank) #2  
 Folder 35 Post Cards (Blank) #3  
 Folder 36 Post Cards (Blank) #4  
 Folder 37 Cards of F.M. Read (Blank)  
 Folder 38 Students  
 Folder 39 Flowers, Ida Alice (former student)  
 Folder 40 Calendar of F.M. Read  
 Folder 41 Christmas Card proofs  
 Folder 42 Personal – miscellaneous  
 Folder 43 Personal Financial correspondence of F.M. Read #1  
 Folder 44 U.S. Income Tax & State 1944  
 Folder 45 U.S. Income Tax & State 1945  
 Folder 46 U.S. Income Tax & State 1946  
 Folder 47 U.S. Income Tax & State 1947  
 Folder 48 U.S. Income Tax & State 1948  
 Folder 49 U.S. Income Tax & State 1949  
 Folder 50 Treasury Department I.R.S  
 Folder 51 Chemical Bank & Trust Company  
 Folder 52 Craig Colgate & Co.

- Folder 53 Department of Revenue, State of Georgia – #1
- Folder 54 Department of Revenue, State of Georgia – #2
- Folder 55 United States Mortgage & Trust Company – personal
- Folder 56 Sun Life Assurance Company of Canada
- Folder 57 Teachers Insurance & Annuity Association

**Office of the President: Florence Matilda Read      Organizational Correspondence      Box 3**

- Folder 1 Copy of Constitution's Article on Appointment 1927
- Folder 2 Tenth Anniversary Letters, Articles, Poem
- Folder 3 Copies of Articles on 20<sup>th</sup> & 25<sup>th</sup> Anniversary as President
- Folder 4 Letters from Individuals upon 20<sup>th</sup> Year Anniversary 1947
- Folder 5 Congratulations from College Presidents (20<sup>th</sup> Year Anniversary
- Folder 6 Letters from Institutions (20<sup>th</sup> Year, 1947
- Folder 7 20<sup>th</sup> Anniversary Banquet Program 1947
- Folder 8 Letters of Appreciation sent by Pres. Read for Recognition of 20<sup>th</sup> Year Anniversary 1947
- Folder 9 Telegrams re 20 the Anniversary (24) 1947
- Folder 10 Anniversary Notes taken on FM Read's 20<sup>th</sup> Anniversary Banquet Response
- Folder 11 Miscellaneous: calendars, brochures, etc. (to be filed
- Folder 12 Letters to and from F.M. Read, invitation, misc.
- Folder 13 Adams, Norma (re: Neilson's bequest of library books)
- Folder 14 Account of Unnamed student, 192\_?
- Folder 15 American Association of University Women: By-laws/Charter (33-40)
- Folder 16 American Association of University Women: newsletters, bulletins, notices
- Folder 17 American Association of University Women – New York
- Folder 18 American Association of University Women – Atlanta; Savannah
- Folder 19 American Friends of Czecho-Slovakia 1940-1941
- Folder 20 American Woman's Association, Inc., Hotel plans (Henry Hudson?)
- Folder 21 American Woman's Realty Company/Corporation 1930-1945
- Folder 22 Appel, John and Ethel 1930-1943
- Folder 23 Appreciation-Expressions to F.M. Read 1929-1951
- Folder 24 Armour, Alexander W.
- Folder 25 World Center for Women's Archives (Invitation & Proposal) 1938
- Folder 26 Atlantic Monthly Magazine
- Folder 27 Atlanta University Bookstore Invoices
- Folder 28 A.M.S. Employee Federal Credit Union, Atlanta Univ. (Federal Credit Union) 1945-'47,
- Folder 29 Aydelotte, Frank (President of Sworthmore) 1930-35
- Folder 30 Local Businesses
- Folder 31 Program to Present Mary McLeod Bethune as speaker
- Folder 32 F. M. Read Correspondence –Letter from Carol Blanton 1933
- Folder 33 Account of Worker and Student – Estelle Bailey 1917-1929
- Folder 34 Information for Other Biographical Books 1939-1945
- Folder 35 Who's Who in America Corres., Submissions, F.M.Read bio
- Folder 36 Woman Who's Who (American Women) requests 1934-1941
- Folder 37 Who's Who in American Education 1933-

Folder 38 Entry for Who's Who in Georgia  
 Folder 39 Biographical Encyclopedia of the World (World Biographical Encyclopedia) 1939-1943  
 Folder 40 Data copied F. M. Read  
 Folder 41 Letters from alumnae re: The Spelman Story  
 Folder 42 Information regarding Investments  
 Folder 43 Invitations and Answers regarding speaking engagements  
 Folder 44 Adams, James B. 1937-1937  
 Folder 45 Anderson, William K. 1943-1947  
 Folder 46 Beard, Mary (Rockefeller Foundation-Red Cross) 1927-1944  
 Folder 47 Bigelow, Maurice (Amer. Social Hygiene Assoc.) 1937-1945  
 Folder 48 Correspondence to F.M. Read to William Foster – pres. Reed College (first commencement speaker) 1928-1946  
  
 Folder 49 Jones, Lloyd G. And Jones, Helen  
 Folder 50 Kilgore, Thomas  
 Folder 51 Kline, Polly  
 Folder 52 Leigh, Robert D.  
 Folder 53 Misc. "L" 1930-1949  
 Folder 54 Florence M. Read – Public Speeches  
 Folder 55 Latourette, Kenneth  
 Folder 56 Lewis, Earl and Cora 1937-1943  
 Folder 57 Lindley, E. H.  
 Folder 58 LoBrutto, Joseph (Fort McClellan Ala.)  
 Folder 59 Lyman, Thomas and Dorothy 1938-1944  
 Folder 60 Lyon, Sarah S.  
 Folder 61 Marks, Jeannette  
 Folder 62 May, Walter  
 Folder 63 Mitchell, Mrs. Aldus S., 1951  
 Folder 64 Moore, George G. (New York Stock Broker) 1930-48  
 Folder 65 Moore, Harry H.  
 Folder 66 Montague, Lady Mary  
 Folder 67 Mount Holyoke College (Alumnae Assoc. related correspondence)  
 Folder 68 Mount Holyoke re: selection of a male president (Roswell Ham)  
 Folder 69 Calendars of Activities F.M.R. 1933  
 Folder 70 Calendars of Activities F.M.R., Sept. 1934-May 1935 (front & back)  
 Folder 71 Calendars of Events 10/06/1925 – 11/30/35  
 Folder 72 Calendars of Activities F.M.R., Sept. 1935-June 1936 (front & back)  
 Folder 73 Calendars of Activities F.M.R., Sept. 1940-June 1942 (front & back)  
 Folder 74 Calendars of Activities F.M.R., Sept. 1942-Aug. 1943 (front & back)  
 Folder 75 Calendars of Activities F.M.R., Sept. 1943-Dec. 1944 (front & back)  
 Folder 76 Calendars of Activities F.M.R., Sept. 1945-Dec. 1946 (front & back)  
 Folder 77 Calendars of Activities F.M.R., Sept. 1947-Dec. 1948 (front & back)  
 Folder 78 Calendars of Activities F.M.R., Sept. 1949-Aug. 1950 (front & back)  
 Folder 79 Calendars of Activities F.M.R., 1950 - 1952 (front & back)  
 Folder 80 Fine Arts Exhibit  
 Folder 81 Fine Arts Programs (Art Exhibits)  
 Folder 82 Gifts and Scholarships  
 Folder 83 John Hope (Morehouse)

Folder 84 Proposal for John Hope and University Homes (1934)  
 Folder 85 Notes 1927  
 Folder 86 Copies of Letters Received by F.M. Read to Lt. Harvey Johnson 1939-1943  
 Folder 87 Letter of Reference from W.E.B. DuBois (see Harvey Johnson folder) 1939  
 Folder 88 Letters and Reports pertaining to Buildings & Grounds  
 Folder 89 Presiding at Program "Education of Women..." Bennett College, 1941  
 Folder 90 Receipts (Florence M. Read)  
 Folder 91 Report of the President (F.M. Read)  
 Folder 92 Trustees  
 Folder 93 Visit of Unnamed Emory University Student 1930  
 Folder 94 Atlanta University  
 Folder 95 Atlanta University Affiliation statements  
 Folder 96 Leonard Street Orphans  
 Folder 97 Thomas Jefferson Flanagan Letters and Sonnets 1933  
 Folder 98 Invitation – Dedication of Sisters Chapel 1927  
 Folder 99 Financial Statements 1946-53  
 Folder 100 Notes on Gymnasiums  
 Folder 101 President's Report to Trustees 1933-1934  
 Folder 102 Buck, Pearl – Article to "Colored Americans" 1942  
 Folder 103 Chadwick, Amy 1936  
 Folder 104 Clapp, Marie Welles  
 Folder 105 Coleman, Alice 1932  
 Folder 106 Coleman, Norman F.  
 Folder 107 Davis, Ethel McGhee  
 Folder 108 Goldsby, Beatrice  
 Folder 109 Holmes, Roger W. 1949  
 Folder 110 Hope, Edward S. 1936  
 Folder 111 James, Willis Laurence 1939  
 Folder 112 Latourette, Jane (Mrs. Howard)  
 Folder 113 McAlpin, Sally (Mrs. David M.) Trustee 1953  
 Folder 114 McIver, Arthur C. 1942  
 Folder 115 New York Business Adv. & Corr. 1920's  
 Folder 116 Spelman Misc. (Tapley Announcement included)  
 Folder 117 Hyde, J.H. – New Clippings 1949  
 Folder 118 Letters and Notes 1936  
 Folder 119 Letters and Notes 1937  
 Folder 120 Letters and Notes 1938  
 Folder 121 Letters 1939  
 Folder 122 Letters and Notes 1941  
 Folder 123 Letters and Notes 1942  
 Folder 124 Letters and Notes 1943  
 Folder 125 Letters 1944  
 Folder 126 Letters 1945  
 Folder 127 Letters and Notes 1946  
 Folder 128 Letters 1947  
 Folder 129 Letters 1948  
 Folder 130 Letters 1949

**Office of the President: Florence Matilda Read Organizational Correspondence**

**Box 4**

- Folder 1 Letters and Notes 1952
- Folder 2 Letters 1953
- Folder 3 Loos, Amandus William 1939
- Folder 4 "Perry" (Elizabeth Perry Cannon?) 1932
- Folder 5 Read's Notes
- Folder 6 Copy of letter sent to John D. Rockefeller 1936
- Folder 7 Rogers, Francis Day 1953
- Folder 8 Letter Related to Mount Holyoke 1927
- Folder 9 Misc. 1936
- Folder 10 F. M. Read Correspondence Dec. 6, 1933- Dec. 20, 1933
- Folder 11 F. M. Read Correspondence Jan. 15, 1941 – Sept. 28, 196\_?
- Folder 12 Y.W.C.A. 1934-1941
- Folder 13 Board Nomination as F.M. Read as President
- Folder 14 Institutional – Tuskegee
- Folder 15 Death of L. H. Tapley 1 of 6
- Folder 16 Death of L. H. Tapley 2 of 6
- Folder 17 Death of L. H. Tapley 3 of 6
- Folder 18 Death of L. H. Tapley 4 of 6
- Folder 19 Death of L. H. Tapley 5 of 6
- Folder 20 Death of L. H. Tapley 6 of 6
- Folder 21 Arnett, Trevor- Letters and Snapshots
- Folder 22 Boaudreau(?), Frank – League of Nations 1926-27
- Folder 23 Dyer, Bryan 1927
- Folder 24 College Women's Auxillary 1926
- Folder 25 Emerson, Haven – Review of Sinclair Lewis' Arrowsmith
- Folder 26 Fellowship in Prayer – Organization
- Folder 27 Forum magazine advertisement 1926
- Folder 28 Foster, William T. (Pollack Foundation)
- Folder 29 Foster, William – letters addressed to him
- Folder 30 Greco-Bulgarian Dispute 1925
- Folder 31 Hilton, Martha (manuscript submitted by ?) 1928
- Folder 32 Humorous, Witty, Misc. 1920's
- Folder 33 Rockefeller Foundation – Letters to FMR & mementos
- Folder 34 Kline, Ethel J. (Assessment of F.M. Read)
- Folder 35 Read Expense Account Rockefeller Foundation 1929
- Folder 36 Rockefeller, John D. – Philanthropic Boards estab.
- Folder 37 Letter from Ann Sage addressed to John Hope
- Folder 38 Letter 1921
- Folder 39 White, W.A. 1924
- Folder 40 Newspaper for Spanish Students 1923
- Folder 41 Telegrams (copies) 1927-29
- Folder 42 Mt. Holyoke alumnae concerns 1925-27

Folder 43 Mt. Holyoke alumnae reports 1926  
 Folder 44 Copies of Letters sent by F.M. Read  
 Folder 45 Teacher Training Program in GA – Lester, Assoc. Director, “Negro Education”  
 Folder 46 FMR – Notes/Draft of Speech or Paper on John D. Rockefeller  
 Folder 47 Phi Beta Kappa Associates  
 Folder 48 Vincent, George E. – “Look into Spelman Presidency” 1927  
 Folder 49 Chi Delta Theta  
 Folder 50 Processing Notes  
 Folder 51 Joel Chandler Harris 1906 (photocopy)  
 Folder 52 Correspondence 1925-26  
 Folder 53 Correspondence 1927 (1 of 4)  
 Folder 54 Correspondence 1927 (2 of 4)  
 Folder 55 Correspondence 1927 (3 of 4)  
 Folder 56 Correspondence 1927 (4 of 4)  
 Folder 57 Correspondence 1928 (1 of 2)  
 Folder 58 Correspondence 1928 (2 of 2)  
 Folder 59 Correspondence 1929 (1 of 2)  
 Folder 60 Correspondence 1929 (2 of 2)  
 Folder 61 Correspondence 1930 (1 of 2)  
 Folder 62 Correspondence 1930 (2 of 2)  
 Folder 63 Correspondence 1931 (1 of 2)  
 Folder 64 Correspondence 1931 (2 of 2)  
 Folder 65 Correspondence 1932-33  
 Folder 66 Correspondence 1934  
 Folder 67 Correspondence 1935  
 Folder 68 Correspondence 1936  
 Folder 69 Correspondence 1954  
 Folder 70 Cards, Notes, Correspondence 1927-1971  
 Folder 71 Atlanta University-Spelman-Morehouse, An Achievement in Affiliation  
 Folder 72 A Brief Account of the Development in the Cooperation Among the Colleges for  
 Negroes 1929-41  
 Folder 73 Georgia Court of Appeals – Forrest Adair vs. Spelman Seminary...1913  
 Folder 74 Trevor Arnett 1922  
 Folder 75 Trevor Arnett 1924  
 Folder 76 Trevor Arnett 1925 1 of 3  
 Folder 77 Trevor Arnett 1925 2 of 3  
 Folder 78 Trevor Arnett 1925 3 of 3  
 Folder 79 Trevor Arnett 1926  
 Folder 80 Trevor Arnett 1927 1 of 3  
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 Folder 82 Trevor Arnett 1927 3 of 3  
 Folder 83 Trevor Arnett 1927 #4  
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 Folder 98 Trevor Arnett miscellaneous, Folder #98  
 Folder 99 Corr. Related to Charter and By-laws, Trevor Arnett 1 of 4, Folder #99  
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 Folder 102 Corr. Related to Charter and By-laws, Trevor Arnett 4 of 4, Folder #102  
 Folder 103 Charters and By-laws 1928, Folder #103  
 Folder 104 Charters and By-laws 1928 (oversized folder) , Folder #104  
 Folder 105 Spelman Charter and Bylaws 1932, Folder #105

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 5**

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 Folder 3 Vertical File "F": Flexner, Abraham  
 Folder 4 Vertical File "F": Fosdick, Raymond B.  
 Folder 5 Vertical File "F": Foreign Survey #1  
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 Folder 7 Vertical File "F": Florence M. Read itinerary/receipts  
 Folder 8 Vertical File "G" #1  
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 Folder 10 Vertical File "G": Guthrie, Anne  
 Folder 11 Vertical File "H" #1  
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 Folder 14 Vertical File "H": Hayes, Glenna S. #1  
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 Folder 16 Vertical File "H": Holland, E. O., Dr.  
 Folder 17 Vertical File "H": Hope, John #1 (program/sympathy letter to FMR)  
 Folder 18 Vertical File "H": Hope, John #2  
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 Folder 20 Vertical File "H": Hyde, James Hazen  
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 Folder 24 Vertical File "M": Mary Murdock  
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Folder 27 Vertical File "M": Mount Holyoke College – Printed Materials  
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Folder 50 Vertical File "Q": Quotations  
Folder 51 Vertical File "R": Randolph, Melvin  
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Folder 53 Vertical File "R": Reed College  
Folder 54 Vertical File "R": Religious Book Club  
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Folder 56 Vertical File "R": Rieber, Dr. and Mrs. Charles H.; Includes: Henry Rieber, 1 of 2  
Folder 57 Vertical File "R": Rieber, Dr. and Mrs. Charles H.; Includes: Henry Rieber, 2 of 2  
Folder 58 Vertical File "R": Rockefeller Foundation, I. H. D. Staff List  
Folder 59 Vertical File "R": Russell, Dr. F. F.  
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Folder 63 Vertical File "S": Secretaries #1  
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**Box 6**

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 Folder 12 Vertical File "S": Summer Resorts  
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 Folder 21 Vertical File "W": Woolley, Mary E.  
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 Folder 23 Vertical File "X-Y-Z"  
 Folder 24 Personnel #1  
 Folder 25 Personnel #2  
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 Folder 27 Christmas Card from Pres. F. M. Read #1  
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 Folder 29 Christmas Card from Pres. F. M. Read #3  
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 Folder 32 Budget/Finances for Atlanta University #1  
 Folder 33 Budget/Finances for Atlanta University #2  
 Folder 34 Budget/Finances for Atlanta University #3  
 Folder 35 Presidents' Council  
 Folder 36 Brief From Atlanta University – In support of Its Application (2 copies)  
 Folder 37 Document: "To Be Done", AUC Meeting of Board of Trustees, 11/21/1950  
 Folder 38 Atlanta University Report on Examination (fiscal year 6/30/1952)  
 Folder 39 Atlanta Univ.: History of The Transfer of Land & Buildings...  
 Folder 40 Atlanta Univ. Correspondence  
 Folder 41 Atlanta Univ. Board of Trustees  
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 Folder 48 Newspaper Clippings  
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 Folder 50 Newspaper Clipping – A Housing Project for the City of Atlanta  
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Folder 52	Spelman College programs, Folder #52
Folder 53	Spelman College brochures, Folder #53
Folder 54	Spelman Seminary brochures (2 enclosed), Folder #54
Folder 55	Brochures/Bulletins/Pamphlets of Morehouse College, Folder #55
Folder 56	Bulletin of The New York Public Library, Folder #56
Folder 57	Brochures (various) , Folder #57
Folder 58	The Atlanta University Library, Brochure of Architectural Interpretation 1939, Folder #58
Folder 59	The Crimson and Gray/Atlanta University Library Dedication, June 1932 (Alumni Assoc.)
Folder 60	New South – publications
Folder 61	Opportunity – Journal of Negro Life, Sept. 1937
Folder 62	The Atlanta University Bulletin, March 1951
Folder 63	The Charter of Atlanta University
Folder 64	Atlanta University bulletins/brochures
Folder 65	Spelman Messenger, May 1915
Folder 66	Spelman Messenger, May 1906
Folder 67	The Campus Mirror, Oct. 15, 1927
Folder 68	The Campus Mirror, March 1944
Folder 69	Spelman Songs, December 1925 (4 copies)
Folder 70	Atlanta University Fund brochure
Folder 71	Self-Help Essay Contest #1
Folder 72	Self-Help Essay Contest #2
Folder 73	Ceylon Government Gazette, May 1927 & New Items – 1926-27
Folder 74	Spelman Faculty, April 1931

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**Box 7**

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Folder 2	Condolences to close friends & associates of Dr. John Hope
Folder 3	Condolences to the family of Dr. John Hope #1
Folder 4	Condolences to the family of Dr. John Hope #2
Folder 5	Correspondence regarding Dr. John Hope #1
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Folder 7	Correspondence regarding Dr. John Hope #3
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Folder 17	Letters to Dr. John Hope in re the New Atlanta University, 1929
Folder 18	Miscellaneous #1
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- Folder 20 Spelman Messenger, Feb., 1936 (funeral of Dr. Hope)
- Folder 21 Letter to Mr. Raymond B. Fosdick re Dr. John Hope's memorandum 1938
- Folder 22 Dr. John Hope Memorial Fund/Medallions
- Folder 23 Atlanta University Memorial Service of Dr. John Hope
- Folder 24 The Campus Mirror – Dr. John Hope, March 5, 1936
- Folder 25 The Atlanta University Bulletin – Pres. John Hope, 1868-1936
- Folder 26 Morehouse College Brochure referencing Dr. John Hope as 4<sup>th</sup> president
- Folder 27 Dr. John Hope packet
- Folder 28 Brochures regarding Dr. John Hope #1
- Folder 29 Brochures regarding Dr. John Hope #2
- Folder 30 Pres. John Hope "Tribute" brochure/Trustees of Morehouse & Atlanta Univ. (2 soft and 2 bound)
- Folder 31 Pres. John Hope 1868-1936 brochure
- Folder 32 Pictures of Dr. John Hope
- Folder 33 Pictures from Dr. John Hope's Funeral #1
- Folder 34 Pictures from Dr. John Hope's Funeral #2
- Folder 35 Pictures from Dr. John Hope's Funeral #3
- Folder 36 Negatives of Dr. John Hope's funeral (burial)
- Folder 37 News clippings re: Dr. John Hope #1
- Folder 38 News clippings re: Dr. John Hope #2
- Folder 39 News clippings re: Dr. John Hope #3
- Folder 40 News clippings re: Dr. John Hope #4
- Folder 41 The Story of John Hope by Ridgely Torrence (correspondence) #1
- Folder 42 The Story of John Hope by Ridgely Torrence (correspondence) #2
- Folder 43 The Story of John Hope by Ridgely Torrence book (3 hard copies)

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- Folder 1 National Student Federation of America (N.S.F.A) brochures
- Folder 2 Spelman College Brochures
- Folder 3 The Spelman Seminary Financial Statement & Donor List: 1923-1926
- Folder 4 The Athenaeum, a publication (Morehouse & Spelman) April 1923, May 1924
- Folder 5 Brochures/Pamphlets #1
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- Folder 7 Women's Bureau Bulletins 1951-1952
- Folder 8 College: Booklets/Bulletins
- Folder 9 Correspondence 1927-1953
- Folder 10 Endowment (beginning of)
- Folder 11 Alumnae – Packard-Giles Club
- Folder 12 25th Anniversary, 1952, Pres. F. M. Read honored
- Folder 13 Atlanta University Women's Club Yearbook (1950-1952)
- Folder 14 Articles
- Folder 15 Brief Account of Developments in Cooperation among Negro Colleges 1929-1941
- Folder 16 By-Laws of the Corporation – Morehouse College
- Folder 17 Atlanta Univ. Board of Trustee Documents 1950's
- Folder 18 Atlanta Univ. Security Holdings & Reports from Spencer Trask & Co. 1950-1951

Folder 19 Atlanta Univ. Security Holdings & Report from Spencer Trask & Co. 1949  
Folder 20 Atlanta Univ. Security Holdings from Spencer Trask & Co. 1948  
Folder 21 Atlanta Univ. Finance Reports from Spencer Trask & Co. 1952,  
Folder 22 Atlanta Univ. Finance Reports from Spencer Trask & Co. 1947  
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Folder 25 Atlanta Univ. By-Laws 1932-1943  
Folder 26 Atlanta School of Social Work  
Folder 27 Atlanta Univ. Financial Document  
Folder 28 Atlanta Univ. Budget 1945-1953  
Folder 29 Atlanta Univ. Budget 1942-1945  
Folder 30 Atlanta Univ. Budget 1938-1942  
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Folder 34 Atlanta Univ. & Morehouse Charters & By-Laws  
Folder 35 Atlanta Univ. & Clark College (University) #1  
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Folder 37 Atlanta Univ.: Pres. Rufus E. Clement  
Folder 38 Atlanta Univ. Endorsements  
Folder 39 Atlanta Univ. – W.E. B. DuBois  
Folder 40 Atlanta Univ. Statistics 1948-1949  
Folder 41 Atlanta Univ.: Exchanges #1  
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Folder 44 Atlanta Univ.: Exchanges #4  
Folder 45 Atlanta Univ. Report of the University Committee  
Folder 46 Atlanta Univ. & Morehouse College Finance Committee  
Folder 47 Atlanta Univ. History – Statistics  
Folder 48 General Education Board  
Folder 49 Atlanta Univ. High School/Giles Hall  
Folder 50 Atlanta Univ., Morehouse, Spelman College: Insurance  
Folder 51 Atlanta University Laboratory School  
Folder 52 Library School  
Folder 53 Atlanta Univ.: MacGregor, L. J.  
Folder 54 Atlanta Univ. Annual Meeting of Board of Trustees Minutes 1951-1952 #1  
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Folder 56 Atlanta Univ. Annual Meeting of Board of Trustees Minutes 1950-1951  
Folder 57 Atlanta Univ. Annual Meeting of Board of Trustees Minutes 1949-1950  
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Folder 1 Atlanta Univ. Trustees Meeting, April 30, 1932  
Folder 2 Atlanta Univ. Board of Trustees Minutes 1935-1936

Folder 3 Atlanta Univ. Trustees Meetings, April 25 and May 11, 1936

Folder 4 Atlanta Univ. Trustees Meeting 1937

Folder 5 Atlanta Univ. Trustee Meetings/Minutes/Report of Nominating Committee 1937-38

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Folder 20 Atlanta Univ. Trustee Minutes – Working Papers #1

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Folder 22 Atlanta Univ. for the Benefit of Morris Brown College

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Folder 24 Atlanta Univ.: Proxies, Phylon, Publicity

Folder 25 Atlanta Univ.: Trustees Correspondence

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Folder 27 Atlanta Univ.: Treasurer

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Folder 32 Atlanta Univ.: Documents sent to Dean Sage, Chairman of the Board of Atlanta Univ.

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Folder 39 Atlanta Univ.: Dean Sage, Correspondence #7

Folder 40 Atlanta Univ.: Dean Sage, Jr. (Dean Sage's son) Correspondence

Folder 41 Atlanta Univ.: The Atlanta University Bulletin, Dec. 1943, Dean Sage on cover

Folder 42 Atlanta Univ. Trustees Minutes 1929-30 #1

Folder 43 Atlanta Univ. Trustees Minutes 1929-30 #2

Folder 44 Board of Trustees: President's Report 1936-37

Folder 45 Board of Trustees: President's Report 1945-50

Folder 46 Report of the Executive Committee to BOT/The Laura Spelman Rockefeller Memorial 1924-25

Folder 47 Appendix: Report of The Executive Committee to the BOT, 1926; The Laura Spelman Rockefeller Memorial

- Folder 48 Morehouse College: Report on Audit, June 30, 1938
- Folder 49 Morehouse College: Report on Audit, June 30, 1939
- Folder 50 Morehouse College: Report on Audit, June 30, 1940
- Folder 51 Faculty of Atlanta Univ., Morehouse College, Spelman College
- Folder 52 Atlanta Univ. correspondence
- Folder 53 Miscellaneous correspondence #1
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- Folder 56 Ms. Florence Read's Tickler (secretary notes)

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- Folder 2 Miscellaneous: receipts, petty cash
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- Folder 6 Miscellaneous #1
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- Folder 10 Airline tickets, travel receipts, etc. #1
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- Folder 23 Correspondence – Other (non- F.M.Read corr.)
- Folder 24 Report on Spelman College, Oct. 17, 1925
- Folder 25 Southern Association Report
- Folder 26 Southern Association of Colleges and Secondary Schools
- Folder 27 Atlanta Univ., Spelman & Morehouse documents #1
- Folder 28 Atlanta Univ., Spelman & Morehouse documents #2
- Folder 29 Atlanta Univ., Spelman & Morehouse documents #3
- Folder 30 Atlanta Univ. Purposes and Financial Needs
- Folder 31 Atlanta Univ. School of Social Work, 3-12-1945
- Folder 32 Morehouse
- Folder 33 Spelman College to F.M. Read: Petty Cash Statements 1938-1942
- Folder 34 Spelman College to F.M. Read: Petty Cash Statements 1942-1953

Folder 35 Negro Education #1  
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 Folder 55 Ten Years of Devoted Service, F.M. Read, Folder #55  
 Folder 56 Letter from Lucy M. Spelman to Miss Packard, 4/13/1884, Folder #56  
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 Folder 10 Morehouse College in the Next Decade, April 3, 1945  
 Folder 11 Morehouse College in the Next Decade, Nov. 1945  
 Folder 12 Morehouse College: Pres. Hubert, Charles D.  
 Folder 13 Morehouse College: F.C. Gassett  
 Folder 14 Morehouse College: General Education Board  
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Folder 21	Morehouse College Budget #5
Folder 22	Morehouse College Report on Audit, June 30, 1940
Folder 23	Morehouse College Report on Audit, June 30, 1941
Folder 24	Morehouse College Report on Audit, June 30, 1942
Folder 25	Atlanta University, Report on Examination, June 30, 1949
Folder 26	Morehouse College By-Laws & Charter
Folder 27	Morehouse College History #1
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Folder 29	Morehouse College Endowment Campaign #1
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Folder 39	Morehouse College Financial Reports
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Folder 42	Morehouse College – Minutes 1937-1939
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Folder 51	Morehouse College – Minutes Correspondence
Folder 52	Morehouse College – Plimpton Study of Accounting System
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Folder 56	Committee To Defend America by Aiding the Allies (ltr. To Pres. Roosevelt)
Folder 57	International Health Board and/or Rockefeller Foundation

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 Folder 12 The Atlanta University Library  
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 Folder 15 Christmas Cards from F.M. Read  
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 Folder 17 Claudia W. Harreld  
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 Folder 19 Spelman History  
 Folder 20 Spelman College copyright  
 Folder 21 Spelman College Report of the President #1  
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 Folder 26 Cards  
 Folder 27 Furniture purchases and furniture  
 Folder 28 Giles Hall – Room Assignments, repairs, etc.  
 Folder 29 Student  
 Folder 30 Examinations, Tests  
 Folder 31 Faculty Room Guide, 1942-1943  
 Folder 32 Faculty & Staff #1  
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 Folder 51 Spelman College – Cooperative Library, Land #1  
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Folder 54	Spelman College – Cooperative Library, Land #4
Folder 55	Spelman College "A-B"
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Folder 64	Spelman College – Howard Thurman

**Office of the President: Florence Matilda Read      Organizational Correspondence      Box 13**

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Folder 3	Atlanta Univ. Dean Sage 1932
Folder 4	Atlanta Univ. Dean Sage 1933
Folder 5	Atlanta Univ. Dean Sage 1934-1936
Folder 6	The Story of Spelman by Pres. F.M. Read First Draft pp 1-299
Folder 7	The Story of Spelman by Pres. F.M. Read First Draft pp 300-531
Folder 8	The Story of Spelman by Pres. F.M. Read Second Draft pp 1-291
Folder 9	The Story of Spelman by Pres. F.M. Read Second Draft pp 1-204
Folder 10	The Story of Spelman by Pres. F.M. Read Second Draft pp 292-531 with appendix
Folder 11	The Story of Spelman by Pres. F.M. Read Second Draft pp 205-448
Folder 12	The Story of Spelman by Pres. F.M. Read Second Draft pp 1-322 with appendix,
Folder 13	The Story of Spelman by Pres. F.M. Read Third Draft pp 1-175
Folder 14	The Story of Spelman by Pres. F.M. Read Third Draft pp 176-306(9) with appendix
Folder 15	The Story of Spelman by Pres. F.M. Read Third Draft pp 578-701 with appendix
Folder 16	The Story of Spelman by Pres. F.M. Read Third Draft pp 307-448 with appendix
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Folder 18	The Story of Spelman by Pres. F.M. Read Fourth Draft Early life -1881
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Folder 20	The Story of Spelman by Pres. F.M. Read miscellaneous pages of manuscript The Story of Spelman College, book

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- Folder 8 Spelman College – Read, 1930 (June – Dec)
- Folder 9 Spelman College – Read, 1931
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- Folder 11 Spelman College – Read, 1933
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- Folder 13 Spelman College – Read, 1935-1937
- Folder 14 Spelman College – Rosenwald Fund
- Folder 15 Spelman College – Minutes
- Folder 16 Spelman College – Trustees (1928-1929)
- Folder 17 Spelman College – Trustees (1930-1935)
- Folder 18 Spelman College – Affiliation with Atlanta Univ. & Morehouse College
- Folder 19 Excerpts from Report of President, Read, May 10, 1940
- Folder 20 Report of the President, Read, April 25, 1941
- Folder 21 Report of the President, Read, April 24, 1942 (2)
- Folder 22 Report of the President, Read, 1942-1943
- Folder 23 Report of the President, Read, April 3, 1952
- Folder 24 Spelman College – Administrative & Service Staff, Oct. 31, 1939
- Folder 25 Spelman College Correspondence “M-P”
- Folder 26 Correspondence #1
- Folder 27 Correspondence #2
- Folder 28 Correspondence #3
- Folder 29 Correspondence #4
- Folder 30 Correspondence #5
- Folder 31 Correspondence #6 (Arnett, Tapley, Read, Chadwick, etc.)
- Folder 32 Spelman College – Faculty and Staff #1
- Folder 33 Spelman College – Faculty and Staff #2
- Folder 34 Spelman College – Faculty and Staff #3
- Folder 35 Spelman College – Faculty and Staff #4
- Folder 36 Spelman College – Faculty and Staff #5
- Folder 37 Spelman College – Faculty and Staff #6
- Folder 38 Spelman College – Faculty and Staff #7
- Folder 39 Spelman College – Faculty and Staff: Teachers Insurance & Annuity #1
- Folder 40 Spelman College – Faculty and Staff: Teachers Insurance & Annuity #2
- Folder 41 Spelman College – Faculty, FMR Notes
- Folder 42 Spelman College Faculty Meetings – printed matter
- Folder 43 Spelman College Faculty Meetings 1948-1952
- Folder 44 Faculty: Russell, Randa Dr.
- Folder 45 Faculty: Rogers, Mrs. Donald W./ Evelyn Gibbs
- Folder 46 Faculty: Saine, Lynette M., Dr. #1
- Folder 47 Faculty: Saine, Lynette M., Dr. #2
- Folder 48 Presidents Council

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 15**

- Folder 1 Spelman College Financial #1
- Folder 2 Spelman College Financial #2

Folder 3 Spelman College Financial #3  
Folder 4 Spelman College Financial #4  
Folder 5 Spelman College Financial #5  
Folder 6 Spelman College Financial #6  
Folder 7 Spelman College Financial #7  
Folder 8 Spelman College Financial #8  
Folder 9 Spelman College Financial – Chase National Bank #1  
Folder 10 Spelman College Financial – Chase National Bank #2  
Folder 11 Spelman College Financial – Chase National Bank #3  
Folder 12 Spelman College Financial – Chase National Bank #4  
Folder 13 Atlanta Univ. Summer School #1  
Folder 14 Atlanta Univ. Summer School #2  
Folder 15 Atlanta Univ. Summer School #3  
Folder 16 Atlanta Univ. Summer School #4  
Folder 17 Atlanta Univ. Summer School 1928-1930  
Folder 18 Atlanta Univ. Summer School 1931-1932  
Folder 19 Atlanta Univ. Summer School 1933  
Folder 20 Atlanta Univ. Summer School 1934  
Folder 21 Atlanta Univ. Summer School 1935  
Folder 22 Atlanta Univ. Summer School 1936  
Folder 23 Atlanta Univ. Summer School 1937  
Folder 24 Atlanta Univ. Summer School 1938-1939  
Folder 25 Atlanta Univ. Summer School 1940  
Folder 26 Atlanta Univ. Summer School 1941  
Folder 27 Atlanta Univ. Summer School – Demonstration School 1934 #1  
Folder 28 Atlanta Univ. Summer School – Demonstration School 1934 #2  
Folder 29 Atlanta Univ. Summer School – Demonstration School 1934 #3  
Folder 30 Morehouse-Spelman Summer School Library Science 1930  
Folder 31 Atlanta Univ. Summer School – Ministers Institute 1933, 1934, 1936, 1938, 1946  
Folder 32 Atlanta Univ. Summer School One Teacher Rural School, 1933  
Folder 33 Atlanta Univ. Summer School - Progressive Educ. School, 1933  
Folder 34 Atlanta Univ. Summer School Rules & Regulations (for all ages)  
Folder 35 Atlanta Univ. Summer School Rural Educ. Conf. 1934 #1  
Folder 36 Atlanta Univ. Summer School Rural Educ. Conf. 1934 #2  
Folder 37 Atlanta Univ. Rural Institute 1937  
Folder 38 Atlanta Univ. Treasurer 1929-1933  
Folder 39 Atlanta Univ. Treasurer 1934-1943  
Folder 40 Atlanta Univ. "T"

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 16**

Folder 1 Atlanta Univ. Summer Theater 1934-1935  
Folder 2 Atlanta Univ. Summer Theater 1936-1938  
Folder 3 Atlanta Univ. Summer Theater 1939-1942  
Folder 4 Atlanta Univ. Summer Theater 1943-1947  
Folder 5 Atlanta Univ. Summer Theater 1948-1950

Folder 6 Atlanta Univ. Summer Theater 1951-1952  
 Folder 7 Atlanta Univ. Summer School 1942  
 Folder 8 Atlanta Univ. Summer School 1943  
 Folder 9 Atlanta Univ. Summer School 1944  
 Folder 10 Atlanta Univ. Summer School 1945 #1  
 Folder 11 Atlanta Univ. Summer School 1945 #2  
 Folder 12 Atlanta Univ. Summer School 1946  
 Folder 13 Atlanta Univ. Summer School 1947  
 Folder 14 Atlanta Univ. Summer School 1948  
 Folder 15 Atlanta Univ. Summer School 1949  
 Folder 16 Atlanta Univ. Summer School 1950 & 1952  
 Folder 17 Atlanta Univ. Summer School 1951  
 Folder 18 Atlanta Univ. Summer School Financial 1928 thru 1933  
 Folder 19 Atlanta Univ. Summer School Financial 1934 thru 1937  
 Folder 20 Atlanta Univ. Summer School Financial 1938 thru 1940  
 Folder 21 Atlanta Univ. Summer School Financial 1941 thru 1947  
 Folder 22 Atlanta Univ. Summer School Statistical Reports – Annual #1  
 Folder 23 Atlanta Univ. Summer School Statistical Reports – Annual #2  
 Folder 24 Atlanta Univ. Summer School Statistical Reports – Annual #3  
 Folder 25 Atlanta Univ. Summer School Statistical Reports – Annual #4  
 Folder 26 Atlanta Univ. Statistics 1932-1934  
 Folder 27 Atlanta Univ. Statistics 1935-1936 #1  
 Folder 28 Atlanta Univ. Statistics 1935-1936 #2  
 Folder 29 Atlanta Univ. Statistics 1936-1937  
 Folder 30 Atlanta Univ. Statistics 1937-1938 #1  
 Folder 31 Atlanta Univ. Statistics 1937-1938 #2  
 Folder 32 Atlanta Univ. Statistics 1938-1939  
 Folder 33 Atlanta Univ. Statistics 1939-1940  
 Folder 34 Atlanta Univ. Statistics 1940-1941  
 Folder 35 Atlanta Univ. Statistics 1941-1942  
 Folder 36 Atlanta Univ. Statistics 1942-1943  
 Folder 37 Atlanta Univ. Statistics 1943-1944  
 Folder 38 Atlanta Univ. Statistics 1944-1945  
 Folder 39 Atlanta Univ. Statistics 1945-1946  
 Folder 40 Atlanta Univ. Statistics 1946-1947  
 Folder 41 Atlanta Univ. #1  
 Folder 42 Atlanta Univ. #2  
 Folder 43 Atlanta Univ. #3  
 Folder 44 Atlanta Univ. #4

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 17**

Folder 1 Spelman College Correspondence #1  
 Folder 2 Spelman College Correspondence #2  
 Folder 3 Family/Friends Correspondence  
 Folder 4 Miscellaneous Correspondence #1

Folder 5 Miscellaneous Correspondence #2  
 Folder 6 Atlanta Univ. Correspondence  
 Folder 7 Faculty/Staff  
 Folder 8 Addresses made by Florence M. Read #1  
 Folder 9 Addresses made by Florence M. Read #2  
 Folder 10 Spelman College Budget  
 Folder 11 Morgan Hall Blueprints (2)  
 Folder 12 Magazine Articles  
 Folder 13 General Education Board  
 Folder 14 Howard Thurman  
 Folder 15 News/Magazine Articles #1  
 Folder 16 News/Magazine Articles #2  
 Folder 17 Bulletins/Brochures/Programs #1  
 Folder 18 Bulletins/Brochures/Programs #2  
 Folder 19 Bulletins/Brochures/Programs #3  
 Folder 20 Bulletins/Brochures/Programs #4  
 Folder 21 Bulletins/Brochures/Programs #5  
 Folder 22 Bulletins/Brochures/Programs #6  
 Folder 23 Bulletins/Brochures/Programs #7  
 Folder 24 Bulletins/Brochures/Programs #8  
 Folder 25 Bulletins/Brochures/Programs #9  
 Folder 26 Bulletins/Brochures/Programs #10  
 Folder 27 Bulletins/Brochures/Programs #11  
 Folder 28 Bulletins/Brochures/Programs #12  
 Folder 29 Bulletins/Brochures/Programs #13  
 Folder 30 Bulletins/Brochures/Programs #14

**Office of the President: Florence Matilda Read**

**Organizational Correspondence**

**Box 18**

Folder 1 Correspondence #1  
 Folder 2 Correspondence #2  
 Folder 3 Misc. Correspondence #1 (short-hand)  
 Folder 4 Misc. Correspondence #2 (short-hand)  
 Folder 5 Misc. Correspondence #3  
 Folder 6 Financial Correspondence  
 Folder 7 Morehouse College correspondence #1  
 Folder 8 Morehouse College correspondence #2 (fragile)  
 Folder 9 Letter from Elizabeth Prophet, June 25, 1935 (fragile)  
 Folder 10 Fragments of unknown documents (fragile – do not use for reference)  
 Folder 11 Atlanta University Agreement – Official Copy 1929-31  
 Folder 12 Dedication of Sisters Chapel, May 19, 1927- Official Copy  
 Folder 13 Dedication of Sisters Chapel, May 19, 1927- Reference Copy  
 Folder 14 The Atlanta University Bulletin 1909-1910  
 Folder 15 Correspondence – Lucy Hale Tapley 1927 re Data on property and buildings  
 Folder 16 Clipping File  
 Folder 17 Correspondence #3

Folder 18 Correspondence #4  
 Folder 19 Biographical Data of F.M. Read  
 Folder 20 Scroll to F.M. Read, 1953  
 Folder 21 Report of the Trustees of The Ford Foundation, 9-27-1950

**Office of the President: Florence Matilda Read      Organizational Correspondence      Box 19**

Folder 1 Review of Investments, Nov. 30, 1935  
 Folder 2 Trevor Arnett's Funeral  
 Folder 3 Papers re: Honorary Degree, Sept. 6, 1961  
 Folder 4 Introductory Remarks by Josephine Harreld Love, Aug. 1953  
 Folder 5 Clipping file  
 Folder 6 Spelman Catalog 1909-1910 (partial copy)  
 Folder 7 Manuscript "Race Relations in Terms of People"  
 Folder 8 Programs from Various Activities  
 Folder 9 Book reviews and reading lists  
 Folder 10 Spelman Catalog 1890-91 (photocopy)  
 Folder 11 The Christian Index, May 26, 1927  
 Folder 12 Outline of the Life of Christ  
 Folder 13 "Negro Bell Carol" by Willis Laurence James, 1952 (signed)  
 Folder 14 "Cabin Boy Call" by Willis Laurence James, 1943 (signed)  
 Folder 15 "The Crucifixion" by Ira Dea. Reid  
 Folder 16 "John Henry" by Ira Dea. Reid  
 Folder 17 "The Man who Died at Twelve O'clock" author unknown  
 Folder 18 "What a Morning" by E.L. Simon  
 Folder 19 "The Flute of jade" author unknown  
 Folder 20 Miscellaneous programs  
 Folder 21 Miscellaneous correspondence, notes, cards  
 Folder 22 Dedication of Abby Aldrich Rockefeller Hall, Dec. 5  
 Folder 23 Papers from the "History of Oread Collegiate Institute  
 Folder 24 The Spelman Story scrapbook documents #1  
 Folder 25 The Spelman Story scrapbook documents #2  
 Folder 26 The Spelman Story scrapbook documents #3  
 Folder 27 The Spelman Story scrapbook documents #4  
 Folder 28 The Spelman Story scrapbook documents #5  
 Folder 29 The Spelman Story scrapbook documents #6  
 Folder 30 Vertical File "A" American Association of University Women  
 Folder 31 Vertical File "A" Anniversary Banquet 1927-1947  
 Folder 32 Vertical File "A" Atlanta University Center  
 Folder 33 Vertical File "B" #1  
 Folder 34 Vertical File "B" #2  
 Folder 35 Vertical File "B" #3  
 Folder 36 Vertical File "B" Birthday Greetings: Telegrams & special messages  
 Folder 37 Vertical File "B" Book of the Month Club  
 Folder 38 Vertical File "C" #1  
 Folder 39 Vertical File "C" #2

Folder 40 Vertical File "C" #3  
 Folder 41 Vertical File "C" #4  
 Folder 42 Vertical File "C" #5  
 Folder 43 Vertical File "C" Christmas Cards mailed 1932-1940  
 Folder 44 Vertical File "C" Christmas Cards, Records or Mailing 1940 - #1  
 Folder 45 Vertical File "C" Christmas Cards, Records or Mailing 1940 - #2  
 Folder 46 Vertical File "C": Clark, Mary Augusta  
 Folder 47 Vertical File "C": Clippings  
 Folder 48 Vertical File "C": Constantinople College for Women  
 Folder 49 Vertical File "C": Cooper, Jane  
 Folder 50 Vertical File "C": Craig Colgate & Co.  
 Folder 51 Vertical File "C": Czarán, Peter  
 Folder 52 Vertical File "D" #1  
 Folder 53 Vertical File "D": Danton, Mr. & Mrs. George H.  
 Folder 54 Vertical File "D": Donations  
 Folder 55 Vertical File "E" #1  
 Folder 56 Vertical File "E" #2  
 Folder 57 Vertical File "F" #1  
 Folder 58 Vertical File "F" #2  
 Folder 59 Vertical File "F" #3  
 Folder 60 Vertical File "F": Ferguson, Harold K. died 12/9/43  
 Folder 61 Vertical File "F": Foster, William Trufant #1  
 Folder 62 Vertical File "F": Foster, William Trufant #2  
 Folder 63 Vertical File "F": Foster, William Trufant #3  
 Folder 64 Vertical File "F": Foster, William Trufant #4  
 Folder 65 Vertical File "F": Foster, William Trufant (publication & pamphlets)

**Office of the President: Florence Matilda Read      Newspapers, Magazines, Programs      Box 20**

Folder 1 Newspaper clippings #1  
 Folder 2 Newspaper clippings #2  
 Folder 3 Newspaper clippings #3  
 Folder 4 Newspaper clippings #4  
 Folder 5 Newspaper clippings #5  
 Folder 6 Newspaper clippings #6  
 Folder 7 75<sup>th</sup> Annual Report of Morehouse College #1,  
 Folder 8 75<sup>th</sup> Annual Report of Morehouse College #28  
 Folder 9 Magazines/Journals #1  
 Folder 10 Magazines/Journals #2  
 Folder 11 Brochures/Manuals #1  
 Folder 12 Brochures/Manuals #2  
 Folder 13 Brochures/Manuals #3  
 Folder 14 Spelman College Programs #1  
 Folder 15 Spelman College Programs #2  
 Folder 16 Spelman College Programs #3  
 Folder 17 Spelman College Programs #4

Folder 18 Spelman College Christmas Programs  
Folder 19 Atlanta Univ. Programs/Brochures

**Office of the President: Florence Matilda Read**

**Books, Manuals, Brochures**

**Box 21**

John Hope (2) hard copies  
The Boston Cooking School Cook Book by Fannie Merritt Farmer  
Modern Arms and Free Men by Vannevar Bush  
The Scottish National War Memorial at the Castle of Edinburgh  
Reed College Annual 1915  
Atlanta University Report of the Acting President for Year Ending June 30, 1937  
Atlanta University Report of the President for the Academic Year Ending 1937-1938  
Atlanta University Report of the President for the Academic Year Ending 1938-1939  
Atlanta University Report of the President for the Academic Year Ending 1939-1940  
Atlanta University Report of the President for the Academic Year Ending 1940-1941  
A Study of Cooperation in the Atlanta University Center, Dec. 1, 1946 (2)  
Conference on Vocational Guidance and Education for Negroes, Dec. 9-14, 1935  
The Palace of Westminster  
Vienna and Environs 1923  
Reed College Record, Portland: Oregon, Dec. 1919  
Stories about Warwick  
Remarks of the Retiring Chairman Mr. John D. Rockefeller, Jr., April 3, 1940  
The Western Highlands & The Isles of Youth Scotland, Season 1939  
Discriminations in Higher Education  
Everything Correlates (2)  
Old Edinburgh 1939  
Dear Old London (w/ papers enclosed)  
Report of the Treasurer of Morehouse College 1939-1940  
Report of the Treasurer of Morehouse College 1940-1941  
Report of the Treasurer of Morehouse College 1941-1942  
Report of the Treasurer of Morehouse College 1945-1946  
Report of the Treasurer of Morehouse College 1946-1947  
Financial Statement of Morehouse College 1936-1937  
Financial Statement of Morehouse College 1937-1938  
Financial Statement of Morehouse College 1938-1939  
Strivin' by John M. Ross  
Folder 1 Bulletins/Brochures/Programs Atlanta Univ. #1  
Folder 2 Bulletins/Brochures/Programs Atlanta Univ. #2  
Folder 3 Morehouse College Bulletins/Programs/Quarterly  
Folder 4 Atlanta University Leadership: The Heart of the Race Problem 1931 (2)

**Office of the President: Florence Matilda Read**

**Manuals**

**Box 22**

Report of The Committee of Investigation of Certain Phases of Negro Education in LA  
The Second Annual Report, President's Report Morehouse College, 1942

The Third Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1943  
 The Fourth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1944  
 The Fifth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1945  
 The Tenth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1950  
 The Twelfth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1952  
 The Thirteenth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1943  
 The Fourteenth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1954  
 The Seventeenth Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1957  
 The 25th Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1965  
 The 26th Annual Report of Benjamin E. Mays, 6<sup>th</sup> Pres. Of Morehouse College, Atl GA, 1966  
 Community Council of the Atlanta Area, Inc. Background for Decision-making 1967  
 History of the Transfers of Land and Buildings in connection with Development...of AUC...(2)  
 History of the Transfers of Land and Buildings in connection with Development of the Plan of Aff...(2)  
 Russell Sage Foundation/Annual Report 66-67  
 National Merit Scholarship Corp., Annual Report 1965, The Merit Program: the first decade  
 Atlanta University, Atlanta, Georgia, Report of President 1946  
 Atlanta University, Atlanta, Georgia, Report of President 1947  
 Atlanta University, Atlanta, Georgia, Report of President 1948  
 Atlanta University, Atlanta, Georgia, Report of President 1949  
 Atlanta University, Atlanta, Georgia, Report of President 1950  
 Education and Racial Adjustment, Report of Peabody Conference on Dual Education...  
 Columbus Georgia/Colored Columbus Directory and Year Book 1926-1927  
 Ford Fund Educational AID Program/Report ...for 1966  
 W.K. Kellogg Foundation Annual Report 1955-1956  
 W.K. Kellogg Foundation Annual Report 1957

**Office of the President: Florence Matilda Read**

**Books**

**Box 23**

Asking Why by Oxford University Press  
 Victoria: A Pig in A Pram, by Mary Ellen Chase  
 Pen Pictures by Laura Austin Dickinson  
 Tetes De Pont by Valiquette  
 The Story of the Lighthouse by Mary Ellen Chase  
 Russian Diary by Gaylord P. Harnell  
 Araminta by Eva Knox Evans  
 Making Religion Read by Nels F.S. Ferre  
 Though Through Space by Sir Hubert Wilkins and Harold Sherman  
 Do Americans Really Value Education? By Abraham Flexner  
 My Life My Country My World by Gloster, Farrison & Tillman  
 My Eight Years in China, by George A. Fitch  
 Practical Farming for the South by Benjamin F. Bullock  
 Iron Out of Calvary by Walter P. Hall  
 Wind and Blue Water by Laura Armistead Carter  
 The Lovely Ambition, by Mary Ellen Chase  
 The Road to Plenty by Foster and Catchings  
 The Great Conjecture Kirkland by Winifred Kirkland

Plato and Modern Education by Sir Richard Livingstone  
 The Essays of Elia by Charles Lamb  
 John Wesley A Portrait by Abram Lipsky  
 Remembered Encounters by Claudia White Harreld  
 A Heart-Warming Experience by Alexander W. Armour  
 The Christian Faith by Nels F.S. Ferre  
 Sketch of Russian History by James W. Gerard  
 Little Bird Blue by William L. and Irene Finley  
 European Manifesto by Pierre De Lanux  
 Country Life Stories by Cannon and Whiting  
 Protestantism, edited by William K. Anderson  
 Giant by Edna Ferber  
 Profits, by Foster and Catchings  
 Progress and Plenty, by Foster and Catchings  
 Business Without A Buyer, by Foster and Catchings  
 The Princess and Maud, by Alfred Lord Tennyson  
 Pilgrim's Progress from This World to That Which is the Come, by John Bunyan  
 Lessons on Objects, by E. A. Seldon

**Office of the President: Florence Matilda Read**

**Photographs**

**Box 24**

7 ½ x 11 ¾ framed black/white picture Mr. Harlew 6/30/1025  
 7 ½ x 11 ¾ framed black/white picture Mr. Andrew Balfmus  
 9 x 12 framed black/white picture, military man with mustache  
 10 x 12 framed black/white picture of man with bow tie and hat 1928  
 8 x 12 framed black/white (cracked glass) picture of Mr. Schmidt  
 11 ¾ x 14 framed black/white picture of man seated in chair  
 10 ½ x 14 framed black/white picture of William Foster, June 6, 1928  
 11 ½ x 15 framed black/white (no glass) of sculpture of Abraham \_\_\_\_\_, Jan. 24, 1928  
 8 x 10 framed black/white picture of two men with hats  
 6 ½ x 8 ¾ framed black/white picture of man  
 6 x 9 ½ framed black/white picture of military man with mustache  
 5 x 7 unframed black/white picture of little girl sitting on grass (possibly Read as a child)  
 5 ½ x 7 ¾ framed black/white picture of Dr. John Hope  
 7 x 10 ¼ framed black/white picture of Edith Frankel (dressed in nurse uniform)  
 8 x 10 ¼ framed color picture of young woman

**Office of the President: Florence Matilda Read**

**Photographs**

**Box 25**

Folder 1 Florence M. Read pictures: Folder #1  
 Folder 2 Pictures suggested for Spelman History: Folder #2  
 Folder 3 Pictures of AUC Building: Folder #3  
 Folder 4 F.M. Read Family pictures: Folder #4  
 Folder 5 Pictures (various) #1: Folder #5  
 Folder 6 Pictures (various) #2: Folder #6

- Folder 7 Pictures (various) #3: Folder #7
- Folder 8 Pictures (various) #4: Folder #8
- Folder 9 Pictures (various) #5: Folder #9
- Folder 10 Pictures (various) #6: Folder #10
- Folder 11 Pictures (various) #7: Folder #11
- Folder 12 11 x 13 unframed black/white print of John Hope and another man in regalia (2) in envelop

12 x 15 ½ framed (no glass) black/white picture at desk in chair

**Office of the President: Florence Matilda Read**

**Ephemera**

**Box 26**

- Folder 1 Drawing from/of Harold B. Allen to F.M. Read
- Folder 2 Souvenir Napkins Retirement Florence M. Read 1953
- Folder 3 Menus (foreign) #1
- Folder 4 Menus (foreign) #2
  
- Folder 5 Misc. Artifacts envelop: beige w/ yellow flowers handkerchief, bookmark, misc. pamphlets, business cards, key to FMR's trunk and other keys, beige handkerchief from C.A. White, white handkerchief within card, white with rust color flowers handkerchief within card, beige w/ pink ribbon 3 ½ x 4 1927 booklet, Autumn Carnival tickets, banners, book mark w/ photo, Artifact #12 a bag to a rag with a writing taped to it, envelop with Golden Wedding Song enclosed
  
- Folder 6 Envelops with ribbons
- Folder 7 Map
- Folder 8 Miscellaneous documents
- Folder 9 Stamps #1
- Folder 10 Stamps #2
- Folder 11 Florence M. Read Journal (loose) #1
- Folder 12 Florence M. Read Journal (loose) #2
- Folder 13 Florence M. Read Journal – Heading of notes during 1928
- Folder 14 Clippings Journal (6 x 9 ½ , blue) of F.M. Read with its contents
- Folder 15 Journal (Ivan Allen-Marshall Co., Black, 5 ¾ x 8 ¼ , of F.M. Read with its contents #1
- Folder 16 Journal (Ivan Allen-Marshall Co., Black, 5 ¾ x 8 ¼ , of F.M. Read with its contents #2
- Folder 17 Journal, 4x7 (brown), of F.M. Read with its contents
- Folder 18 Journal, 3 ½ x 6 (black) of F.M. Read with its contents
- Folder 19 Journal, 3 ¾ x 6 (black) of F.M. Read with its contents
- Folder 20 Diary (perpetual) of F.M. Read (papers enclosed) 4 ½ x 7, black w/ latch
- Folder 21 Drawing: Bundu Bush Maid – Gift to Ms. Read 1951
- Chemical Bank & Trust finance book (black, 7x 8 ½) Mar. 20, 1935 -Dec. 7, 1935
- Chemical Bank & Trust finance book (black, 7x 8 ½) Dec. 7, 1935 – Aug. 18, 1936
- Chemical Bank & Trust finance book (black, 7x 8 ½) Sept. 1, 1936 – April 15, 1937
- SunLife Assurance Canada passport wallet 4x6 ½
- Calendar sheets 1945 w/ F.M. Read entries 3 ½ x 6 ¼
- Calendar 5 ¼ x 8 ½ 1949 navy, no entries
- C.W.C Stenographer's Note Book 5 ¾ x 9

Coin in white box (6 x 8) for Miss Read  
The Temple booklet 3 ¾ x 7  
Journal (brown) 4x6 ¾ (blank)  
Moore book of poetry 4 ¼ x 6 ½

**Office of the President: Florence Matilda Read**

**Ephemera**

**Box 27**

White with blue striped handkerchief  
Purses (2) and beaded necklace to F.M. Read from Glenna Hayes in 6x8 box  
Albums (3), The Daily Dozen, Musical Health Building  
Business cards of Florence M. Read in small box  
Praha booklet 8 x 9 ½  
Anniversary Reminder and Telephone Index  
The Crowning Year and Other Poems 6 ¾ x 8  
The Houses of Parliament Loan booklet (detachable postcards) 3 ½ x 6  
Verses on Mans Mortalitie with an other of The Hope of His Resurrection (gift)  
Decorative folders 12x 16 ½ La Mere Laborieuse  
Decorative folders 10 ½ x 16 ½ with decorative Asian cover  
Artifact: burgundy cup  
Artifact #6: Distinguished Service Award to Miss Florence M. Read from Chi Chapter, Phi Beta.. (wooden with metal angel)  
Artifact #17 small head statue  
Artifact #18 small vase, light burgundy  
Ceramic horn with African facemask built in  
Florence M. Read Personal Clippings book, black, 9 ¼ x 11 x ½  
Budapest clippings book 8 x 5 ½

**Office of the President: Florence Matilda Read**

**Ephemera**

**Box (flat) 28**

Regalia cap, 6 ¾ size, black w/ tassel, FMR initials inside cap  
Regalia hoods: 3 (beige, blk, light green); (purple, black, yellow, burgundy)(purple, black, fushia)

**Office of the President: Florence Matilda Read**

**Ephemera: Scrapbook 1-3 Box 29**

Scrapbook 1  
Scrapbook 2  
Scrapbook 3

**Office of the President: Florence Matilda Read**

**Ephemera: Scrapbook Box 30**

Scrapbook 4  
Scrapbook 5

- Folder 1 Matilda Mesick to Florence Read, November 24, 1905
- Folder 2 Ellen B. Talbot to Florence Read, March 6, 1909
- Folder 3 Amy Lewis to Florence Read, March 12, 1909
- Folder 4 Amy Lewis to Florence Read, March 26, 1909
- Folder 5 Amy Lewis to Florence Read, April 1, 1909
- Folder 6 Jeannette Marks to Florence Read, April 1, 1909
- Folder 7 Jeannette Marks to Florence Read, April 5, 1909
- Folder 8 Florence Purington to Florence Read, April 3, 1909
- Folder 9 Florence Purington to Florence Read, April 5, 1909
- Folder 10 Harriet G. Crighton to Florence Read, April 17, 1909
- Folder 11 W. E. Read to Florence, May 10, 1909
- Folder 12 Mary E. Holmes to Florence Read, May 23, 1909
- Folder 13 Susan Almira Bacon to Florence Read
- Folder 14 Avery H. Turner to Florence Read
- Folder 15 C. S. Smith to Florence Read
- Folder 16 S. E. Smith to Florence Read
- Folder 17 "The Beast" to Florence Read
- Folder 18 Freshman English Examination, February 3, 1906
- Folder 19 Geometry Assignment, February 1906
- Folder 20 Trigonometry Assignment, February 1906
- Folder 21 Latin Translation Assignment, n.d.
- Folder 22 Latin Translation Assignment, February 1906
- Folder 23 Philosophy Assignment, 1<sup>st</sup> Semester 1908-09
- Folder 24 History Assignment, 1<sup>st</sup> Semester 1908-09
- Folder 25 Class Notes, n.d.
- Folder 26 English Literature Assignment, 1<sup>st</sup> Semester, 1908-09
- Folder 27 "A Plea for Suffrage for Women!", Brief Drawn Up by a convocation of Politic Worms
- Folder 28 "To the Electors of the Town of Schodack", October 1905
- Folder 29 Mt. Holyoke College Songs, n.d.
- Folder 30 Petition draft, n.d.
- Folder 31 Founders Day Mount Holyoke College program, November 10, 1908
- Folder 32 Founders Day Mount Holyoke College program (2), November 8, 1907
- Folder 33 Founders Day Mount Holyoke College program, November 8, 1906
- Folder 34 Butterfly Read
- Folder 35 "O' Most Merciful Judge", n.d.
- Folder 36 Newspaper Clippings, 1908-1909
- Folder 37 New York Hippodrome Souvenir books, 1908-1909
- Folder 38 The Scroll Commencement Issue, 1936

Artifacts (various):

2 ¾ x 3 Special Safety match box (yellow)

2 ¾ x 4 green suede Prospect House, Mt. Holyoke College, June 9, 1909 menu book  
 3 x 5 red Mt. Holyoke College Student Handbook 1906 (note enclosed)  
 3 x 5 light blue Mt. Holyoke College Student Handbook 1907  
 3 x 5 light blue Mt. Holyoke College Student Handbook 1908  
 1 x 3 ½ skelton without skull with yellow ribbon attached to wrist bone  
 2 ¾ x 4 ¾ envelop with butterfly/worm artwork with poem attached on heart-shape paper/yellow ribbon  
 3 ½ x 3 ¾ green/beige paper artwork  
 2" hairpin with gold ribbon  
 ½ Miniature metal dog with red ribbon  
 1" miniature metal binocular with red ribbon  
 3" pin with "H" ribbon banner  
 3" linen pouch with yellow ribbon

**Office of the President: Florence Matilda Read**

**Ephemera**

**Box (oversized) 33**

*The Holy Bible Complete and How to Understand It.* Property of William (Bill) E. Read – nephew of Florence M. Read, 4<sup>th</sup> President of Spelman College

Scrapbook of Florence M. Read – Spelman College Programs, 1927-1932

**Office of the President: Florence Matilda Read**

**Restricted**

**Box 34**

Folder 1    Closed to public  
 Folder 2    Closed to public