



Spelman College

A Choice to Change the World

*Institutional Advancement
Office of Annual Giving*

**Electronic Funds Transfer (EFT) or Recurring Credit Card Gifts
Form**

Now you can enjoy the convenience of making gifts to Spelman College without writing a check! With **Electronic Funds Transfer (EFT)** your gifts to Spelman will be automatically deducted from your checking or savings account. With **Recurring Credit Card**, gifts will be charged to the card you select. Both options will enroll you into monthly deductions of the amount you designate. The minimum monthly amount to enroll is **\$10.00** and deductions/charges occur on the 23rd of each month.

You may change your EFT or Recurring Credit Card Option at any time by contacting the Office of Annual Giving:

Office of Annual Giving
350 Spelman Lane, SW
Box 1551
Atlanta, GA 30314-4399
Phone: (866) 512-1690
Fax: (404) 270-5050
annualfund@spelman.edu
www.spelman.edu/annualgiving

With all gift transactions, Spelman College keeps personal information private and strictly confidential. Complete the form on the reverse and mail back to Spelman College.

*Please note Continuous Deductions will occur each month. To cancel Continuous Deductions please notify the Office of Annual Giving in writing.

Electronic Funds Transfer (EFT) or Recurring Credit Card Gifts Form

Class Year: _____

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Home Phone: (____) _____ Business Phone: (____) _____

Email: _____

Employer: _____

Monthly Deduction Amount: \$ _____

Select One Deduction Option:

Electronic Funds Transfer (EFT):

Name of Financial Institution: _____

Routing Number: _____

Account Number: _____

Recurring Credit Card: American Express MasterCard VISA

Card Number: _____

Expiration Date: _____

Select One Gift Timeframe Option:

Continuous Deduction (*Please notify the Office of Annual Giving in writing to cancel*).

Set Timeframe:

Start Month: _____ End Month: _____

End of the Fiscal Year (June 30).

End when pledge of \$_____ is reached.

Signature: _____